

21528  
-534  
02/12/2020

**MEMORANDUM**

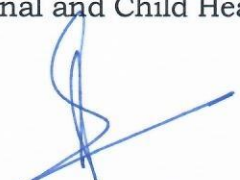
The following candidates are hereby appointed to the post of "**Community Health Officer (CHO)**" under State Health & Family Welfare Society, Tripura purely on a contractual basis for a period of **12 (Twelve)** month from the date of joining the post at a fixed pay of **Rs. 25,000/- (Rupees Twenty Five thousand) only per month plus performance incentive up to maximum Rs. 15,000/- (Rupees Fifteen thousand) per month.**

Place of posting of the CHO is mentioned in column no.4 of the table below:-

Sl No	Name of the Candidate	Address	Place of posting at Sub-Centre (HWC)	To whom to report for duty
1	2	3	4	5
1	Smt. Papiya Das	D/O- Sri. Aswini Das, Karatiyamura, Rudijala, Melaghar, Sepahijala Tripura, 799115.	Hrishyamukh SC, Hrishyamukh CHC	MOIC Hrishyamukh CHC
2	Smt. Susmita Deb	Gourangatilla, Teliamura, Khowai District, 799142	Twichakma SC, Kalacharra PHC	MOIC Kalacharra PHC

- 1 The appointment is purely on temporary and contractual basis and liable to be terminated at any time without assigning any reason thereof with 1(one) months' notice or 1 (one) month salary from either side.
- 2 The appointment is subject to fulfillment of the following conditions:
  - 2.1 The appointment is purely on contract basis for a period of 12 (Twelve) months only from the date of joining of the post.
  - 2.2 This will not confer any right to the candidate for regular appointment under the Society or under the State/ Central Government.
  - 2.3 Issue of NOC for any other employment is subject to the bond signed by the candidate.**
  - 2.4 The appointment carries liability to serve anywhere in the State in public interest.
  - 2.5 TA/DA on tour on official duty will be entitled as per norms of State Health & Family Welfare Society, Tripura.
  - 2.6 If any information furnished by the candidate is found to have been willfully suppressed, he will be liable for removal from the contractual service.
  - 2.7 No TA/DA will be allowed for joining the post.
  - 2.8 The appointment will be further subject to :
    - a. Production of Certificate of fitness from Civil Surgeon/ Superintendent, IGM/G.B. Hospital, Agartala/ Govt. Medical Officer, Tripura/ Govt. Female Medical Officer (for female candidates)/ Sub-Divisional Medical Officer, Tripura.
    - b. Submission of Declaration in the form enclosed and in the event of the candidate having more than one wife/having married to a person who has another wife living, the appointment will be subject to his/her being exempted from the operation of restriction on the recruitment in this behalf.
    - c. Submission of enclosed Attestation Form duly filled in (duplicate).
    - d. Production of following Certificates:
      - I. Educational qualification certificate (attested copy);
      - II. Certificate of Character from two Gazetted Officers of the Central/State Government;

- III. Certificate of Age (attested copy);
  - IV. Certificate in the prescribed form in support of the candidate's belonging to Schedule Caste/ Tribe;
  - V. Discharge certificate of previous employment, if any (attested copy);
  - VI. Certificate of Citizenship (attested copy);
  - VII. Permanent Resident Certificate of Tripura /address proof certificate.
3. His/ Her pay shall be debitable against fund available for **Health & Wellness Centre Pool (F.M.R Code- 8.1.12.1)**.
  4. The appointee is directed to report for duty to his place of posting within 15 (fifteen) days from the date of issue of the Memorandum, failing which the appointment Order shall be treated as cancelled.
  5. **Admissibility of leave as per norms of State Health & Family Welfare Society, Tripura.**
  6. The appointee should first report to the officer mentioned in **col.no.5 of para-1** by submitting joining report addressed to the Mission Director along with all enclosures and Attestation Form (duly filled in).
  - 7.1 **Job Responsibility:** The trained MLHP would broadly expect to carry out public health functions, ambulatory care, management and leadership at the Health & Wellness Centre (H&WC). They would be expected to
    - a) To implement National Health Programmes.
    - b) Administration and management at HWC (or Sub-centre).
    - c) Health education and encourage awareness about Family Planning, Maternal Health and Child Health and Non-Communicable Disease.
    - d) Preventive, promotive and curative care.
    - e) Identification of Danger Signs and Referral after pre-referral stabilization.
    - f) Implement Bio-medical waste disposal guideline and Infection Control policies.
    - g) Supervision of health workers / front line workers for Maternal and Child Health, Family Planning and Nutritional related services.
    - h) Reporting (Online / Off line ) & Monitoring, Field Visit
    - i) Others as assigned by the authority / government.

  
**(Dr. Siddharth Shiv Jaiswal, IAS)**  
Mission Director, NHM  
Government of Tripura

**To**

**All concerned.....**

**Copy to:-**

1. The Director of Health Services, Govt. of Tripura for information.
2. The Director of Family Welfare & PM, Govt. of Tripura for information.
3. The Chief Medical Officer, South, District, for information & necessary action with request to forward the joining report with all enclosures in original to the O/o the MD, NHM, Tripura within 15 (Fifteen) days of joining of the employee for acceptance of the same, in case of non joining the employee within the stipulated time period as per offer of appointment the same also to be communicated after expiry of the stipulated period within 5 (five) days, for next course of action from this end.
4. The MOIC, Hrishyamukh CHC / Kalacharra PHC for information and necessary action.

  
30/11/20  
Mission Director, NHM  
Government of Tripura.