MEMORANDUM

Based on performance appraisal report of the below mentioned staff under District Health & Family Welfare Society Khowai is hereby agreed to allow to continue the service of below noted contractual staff under District Health & Family Welfare Society Khowai for further period of 11(Eleven) months w.e.f the date as noted down in col. No. 5 as per earlier terms & condition laid down in the offer of appointment of concerned staff.

<table>
<thead>
<tr>
<th>Sl. No (1)</th>
<th>Name of the Contractual Staff (2)</th>
<th>Designation (3)</th>
<th>Employee Code as per HRIS</th>
<th>Place of Posting (4)</th>
<th>Date of continuation (5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sri Soumyaduti Deb</td>
<td>HMIS Asst</td>
<td>000892</td>
<td>Teliamura SDH</td>
<td>12/09/2019</td>
</tr>
<tr>
<td>2</td>
<td>Smt Sangita Baidya</td>
<td>Sub-Divisional Media Expert</td>
<td>011209</td>
<td>O/o CMO(K)</td>
<td>03/09/2019</td>
</tr>
</tbody>
</table>

The offer of continuation is purely on temporary and contractual basis and liable to be terminated at any time without assigning any reason there of with 1(one) month's notice or 1 (one) month's salary from either side.

To
All Concerned.

Copy to:-

1. PS to The District Magistrate & Collector, Khowai Tripura for kind information.
2. PS to The Mission Director, NHM, Govt. of Tripura, for kind information.
3. SDMO Teliamura SDH for kind information and necessary action.
4. The MIS Expert O/o CMO (K) for Kind information and necessary action to upload in the official website of NHM, Tripura.