Minutes of the State level review meeting of NRHM Tripura held under the chairmanship of Mission Director, NRHM Tripura on 8th October, 2013 in the Conference Hall, Deputy Drug Controller’s office, Gurkhabasti, Agartala at 1.00 P.M.

At the outset MD, NRHM welcomed all the officials attended the meeting. After details agenda wise discussion, the following decisions have been evolved in the meeting.

List of participants is at ‘Annexure-A’.

1. AYUSH Attendants have been absorbed by the Health Department as DRW. They will be given Rs. 10000/- as advance, for which necessary communication will be made shortly.  

   [Action: all CMOs]

2. TOT for SBA has been approved by the Govt. of India. 5 nos. MO will be sent to Guwahati Medical College and their names should be submitted to the State within next two Days.

   [Action: all CMOs]

3. 5% salary increment is approved by the State Government of Tripura and this need to be disbursed by all districts within next 2 days. Govt. Memorandum in this regard has already been communicated to all districts.

   [Action: all CMOs/Accounts Managers]

4. All districts should fill up all vacant approved posts lying in their respective district within end of October 2013.

   [Action: all CMOs]

5. It is found that many of the offices and health facilities at the district & below district level are not maintaining financial records as per the norm; like- advance registers, asset register, cash book, ledger etc. Therefore, district have to take the following actions immediately:

   [Action: all CMOs/SDMOs/Accounts Managers]

5.1. Therefore, all those facilities need to make all those registers immediately.

5.2. Concurrent Audit must be completed by 25th October 2013 and executive summery will have to be sent to State.

5.3. Statutory Auditor of the RKS must be appointed within 31st October 2013.

5.4. Backlog payment must be cleared immediately.

6. Fund for newspaper advertisement need to be placed to all district. CMO Khawai has also asked for providing fund for IEC activities, as there is shortage of fund amounting Rs. 7 (seven) Lakhs in his district.

   [Action: PRO/SAM]

7. Bishalgarh SDH & Khawai SDH need to be upgraded as FRU. Districts have to submit the requisition to make those functional and other necessary supports will be provided from the State.

   [Action: DHS/CMOs]

8. It is reported that, Copper-T is not available in Khawai & South district. Necessary supply will be provided to those districts immediately.

   [Action: SPO-RCH]

9. Immunization consent form, LL format need to be circulated to the districts as per need.

   [Action: SPO-RCH/MD-RCH]

10. CMO Sepahijala has asked for providing Resource person for ARSH & IUCD training in his district, which will be provided accordingly.

    [Action: SPO-RCH/MD-RCH]

11. All Districts have asked clarification about incentive given to ASHAs for attending VHNDs and necessary reply will be given to all districts shortly.

    [Action: BO-NRHM]

12. Districts have informed that they are receiving leave applications from the ASHA Facilitators. They have also asked clarification whether ASHA Facilitators are entitled for getting Durga Puja Ex-gratia or not. In this connection, necessary clarification with reply will be given to all districts from the State.

    [Action: BO-NRHM]

13. All health facilities should maintain a logbook for their ambulances and that need to be optimally utilized for improving the status of JSSK.

    [Action: all CMOs/SDMOs]

Meeting ended with thanks to all.

[Dr. Sandeep K. Rathod]
Mission,Director, NRHM
Government of Tripura
Copy to:

1. The Director, Health Services, Government of Tripura for information.
2. The Director, Family Welfare and Preventive Medicine, Government of Tripura for information.
3. The Director, Medical Education, Government of Tripura for information.
4. The Medical Superintendent, GBP/IGM/TMC Hospital, Government of Tripura for information.
5. The Project Director, TSACS, Tripura for information.
6-15. The Chief Medical Officer, West/ Sipahijala/ Khowai/Gomati/ South/Dhalai/ Unakoti/ North District, Govt. of Tripura, for information and needful.
16. The Member Secretary, SH&FWS Tripura for information and needful please.
17-18. The Branch Officer-NRHM/AYUSH, Tripura for information and needful.
19-25. The State Programme Officer, RCH/ IDSP/ NLEP/ RNTCP/ NVBDCP/ NPCB/ NIDDCP Tripura for information and needful.
26. The Medical Officer, RCH, NRHM Tripura for information and needful.
27-37. The Sub Divisional Medical Officers, Bishalgarh SDH/ Melaghar SDH/ Khowai SDH/ Sabroom SDH/ Belonia SDH/Amarpur SDH/Dharmanagar SDH/ Kanchanpur SDH/ Kamaipur SDH/ Gandachera SDH/ Longtari Valley SDH, Tripura for information and needful.
38. The Cold Chain Officer, DFWPM, Tripura for information.
39. The Executive Engineer, NRHM Tripura for information and needful.
40. The Public Relation Officer, DFWPM, Tripura for information and needful.
41. The Branch Officer, Procurement, NRHM Tripura for information and needful.
42. The State Facilitator- Tripura, RRC-NE, Guwahati for information
43. The Consultant Community Mobilization- Tripura, RRC-NE, Guwahati for information
44. The Deputy Director- Finance, NRHM Tripura for information
45. The State Programme Manager, SH&FWS, Tripura for information
46. The State Finance Manager, NRHM Tripura for information
47. The Consultant- SH&FWS, NRHM Tripura for information
48. The Manager-MIS, NRHM Tripura for information
49. The State ASHA Programme Manager, NRHM Tripura for information
50. The NGO-Advisor, NRHM Tripura for information.
51. The Website Section of NRHM Tripura for information and uploading it to the website.

Copy also to:

PS to the Additional Chief Secretary, Health & FW Department, Government of Tripura for kind information.

[Signature]

(Dr. Santosh K.othod)
Mission Director, NRHM
Government of Tripura