Minutes of the state level monthly review meeting held on 12th July 2013 under the chairmanship of MD, NRHM, Govt. of Tripura at Pargna Bhawan, Agartala.

At the outset Mission Director welcomed all the participants in the meeting. After detail discussion the following points have been evolved in the meeting:

List of participants is at- Annexure-A

Maternal & Child Health:

1. Delivery points (DP) sheet to be circulated to all the health facilities so that actual need of the health facilities can be assessed and gaps can be minimized. This should be collected from the Sub Division and below Sub Division in each month and submitted to the SH&FWS in each quarter. (Action: all CMOs/SDMOs)

2. This DP sheet will help the CMOs to monitor the activities of all SDMOs and the health institutions under their jurisdiction. This will also help the CMOs to plan their next DHAP 2014-15 and also to support the loaded health facilities to ease their work load. So this DP sheet is very important and should be maintained very efficiently. (Action: all CMOs/SDMOs)

3. All CMOs and SPOs of NDCPs should submit the action taken report (ATR) of the last state level monthly review meeting held on 7th June 2013 under the chairmanship of Mission Director, NRHM Tripura, within 20th July 2013 positively. (Action: all CMOs/ SPOs-NDCPs)

4. All CMOs are requested to submit their plan to reduce infant mortality in the state, which should be submitted within 20th July 2013 positively. (Action: all CMOs)

5. All CMOs and SDMOs should plan to improve the health facilities where 4-6 nos. deliveries are being conducted in a month; by putting manpower focusing or giving more training to the medical and para-medical staff. (Action: all CMOs/SDMOs)

6. Five (5) nos. MOs from South and 5 nos. from Dhalai will be given training on BEmOC from 23rd July 2013 in AGMC, Agartala. CMOs are requested to send their MOs who have 5-7 years of service available and posted in the facilities where presently 4-6 nos. deliveries are being conducted in a month. So that those can be made as delivery points as per the norm of Govt. of India. Because Govt. of India is emphasizing more on improving and increasing the no. of delivery points (DPs) otherwise NRHM funding will be stopped or reduced. (Action: all CMOs/SDMOs)

7. JSY, JSSK and MDR reports are not coming to the Mission Directorate of NRHM Tripura in time. These should be submitted by the districts regularly. (Action: all CMOs)

School Health Programme (SHP):

8. School Health Programme (SHP) will run as it was running earlier. The Memorandum for same as issued from the Ministry is available in the website and communicated with all the districts earlier. (Action: all CMOs/SDMOs)

Village Health & Nutrition Days (VHND):

9. All distinct should submit their advance schedule of VHND planned at the GP/ADC villages, so that State can observe the status of activities and quality of the programme at the grass root level. (Action: all CMOs/SDMOs)

Patient Referral/Ambulance data:

11.1. All districts should maintain the information of patient referral by the govt. ambulances in a systematic way so that no. of referral cases to the higher center can be tracked. Log Books of ambulances should be maintained in the respective health facilities properly. In the DP sheet for referral cases has been incorporated, which need to be submitted regularly. (Action: all CMOs/SDMOs/MO J/Cs)
11.2. The referral cases under JSSK, i.e. patient transfer to home to institution, institution to higher facilities and also drop back should be maintained properly in all the health facilities. CMOs & SDMOs, should cross check these registers in regular interval.

(Action: all CMOs/SDMOs/MO I/Cs)

PC&PDNT Act:-

11.1. Monthly & quarterly reports of PC&PDNT Act are not being submitted to the State office regularly from the districts. Monthly report of June 2013 and quarterly report of April-June 2013 is still pending.

(Action: all CMOs)

11.2. USG machines functioning in the mobile medical unites (MMUs) of South & Gomati district need to be registered immediately, if not registered earlier.

(Action: CMO, South & Gomati district)

Accounts related matter:

12.1. **Direct Benefit Transfer (DBT):** All JSY mothers should be registered with bank Account no. and Aadhar no. in the MCTS portal and all pilot districts related to Direct Benefit Transfer (DBT) should pay through account payee cheque or NEFT till proper streamlining of the CPSMS portal.

(Action: CMO, West/Dhalai/Khowai/North)

12.2. All the District Accounts Managers should reconcile the fund of Sepahijala, West, Khowai district immediately. State Accounts Manager should solve this problem immediately.

(Action: CMO, Sepahijala, West, Khowai & SAM)

Immunization:

13.1. To increase full immunization from 84% to 90% in 2013-14, all round initiative to be taken by the districts.

(Action: all CMOs/SDMOs)

13.2. Extreme care to be taken regarding due vaccination in due time period.

(Action: all CMOs/SDMOs)

13.3. Hep- B vaccination has been included in the full immunization schedule in this year. So proper reporting of the same is to be done.

(Action: all CMOs/SDMOs)

IEC-BCC:

14.1. JSY benefit will be given only to BPL mothers in case of home delivery (HD). This information need to be communicated at the grass root level immediately.

(Action: PRO)

14.2. IEC activities during World Population Fortnight to be ensured by the districts.

(Action: all CMOs)

14.3. IEC related programmes on Anti Malaria Month and Anti Dengue Month to be conducted by the districts.

(Action: all CMOs)

14.4. District wise schedule of IEC activities to be submitted and action taken report along with proper documentation should be submitted by the district societies.

(Action: all CMOs)

ASHA:

15.1. 10 indicator report of ASHA is pending from Gomati district.

(Action: all CMOs)

15.2. ASHA Bhorasha Divas is to be used at a platform to impart training, to assess the performance of ASHAs and also to suggest corrective measures for the identified poor performing ASHAs.

(Action: all CMOs/SDMOs)

15.3. The standard format for record keeping of ASHA incentive is to be rolled out at all facility level. State society will come with an ASHA incentive portal very shortly.

(Action: all CMOs & SDMOs/BO-NRHM/CCM/SAPM)
Pro-MIS:
16. Pro-MIS data entry of South, Sepahijala, North district are not being done, though necessary training and communication have been made from the MIS-Expert, SH&FWS, office.  
   (Action: CMO, South, Sepahijala, North district)

HR/Mandatory disclosure/others:
17. All the CMOs, SDMOs, MO I/Cs should have to maintain the procedures of NRHM activities, so that transparency can be maintained; like procurement policy, records & registers of physical and financial matters under NRHM etc.  
   (Action: all CMOs/SDMOs/MO I/Cs)
18. Information related to mandatory disclosure should be sent to the SH&FWS office in the fifth week of every month without delay for uploading in the website of NRHM Tripura as it is the instruction of Government of India.  
   (Action: all CMOs/SDMOs)
19. All HR database need to be maintained by the Sub Division & District offices. DPMU & SDPMU staff should take the proactive role to cross check and compilation of all HR data.  
   (Action: all CMOs/SDMOs)
20. Many posts are becoming vacant in recent times for resignation of ANM, etc. this need to be updated in the mandatory disclosure information submitted by the districts. (Action: all CMOs)
21. A sensitization workshop will be conducted at the State level in the month of July 2013 with DPMs & SDPMs regarding formulation of programmatic system and facility wise reporting.  
   (Action: MS, SH&FWS)

National Disease Control Programmes (NDCPs):

NVBDCP:
22.1. Annual Blood Slide collection should be 15% or above by all health institutions. All DMOs should monitor to improve the status of ABER in the State. MTS should also actively conduct filed visit to detect positive cases and subsequent follow-up treatment. DMOs should submit the field visit reports of all MTS to the undersigned immediately.  
   (Action: all DMOs/SDMOs/MO I/Cs)
22.2. Quality of DDT sprays to be monitored from all level.  
   (Action: all DMOs/MO I/Cs)
22.3. All pending UCs and SOEs to be submitted to the undersigned within 31st July 2013 positively.  
   (Action: all CMOs/DMOs)
22.4. IMCP quarterly achievement report only submitted by Dhalai, West & Gomati district. Rests are to be submitted immediately. Sentinel Surveillance Center report is pending from Dhalai & South district.  
   (Action: concerned CMOs/DMOs)
23. All Programme Officers should monitor their concerned programmes and submit status report to the undersigned in every month.  
   (Action: all SPOs/BOs)
24. All CMOs are requested to take necessary action to prevent Japanese Encephalitis in the risk prone areas.  
   (Action: all CMOs/SDMOs/MO I/Cs)

Meeting ended with thanks to all.

(Dr. Sandeep R. Rathod)
Mission Director, NRHM
Government of Tripura
Copy to:

1. The Director, Health Services, Government of Tripura for information.
2. The Director, Family Welfare and Preventive Medicine, Government of Tripura for information.
3. The Director, Medical Education, Government of Tripura for information.
4-6. The Medical Superintendent, GBP/IGM/TMC Hospital, Government of Tripura for information.
7. The Project Director, TSACS, Tripura for information.
8-15. The Chief Medical Officer, West/ Sipahijala/Khowai/Gomati/ South/Dhalai/ Unakoti/ North District, Govt. of Tripura for information and needful.
16. The Member Secretary, SH&FWS Tripura for information and needful please.
17-18. The Branch Officer-NRHM/AYUSH, Tripura for information and needful.
19-25. The State Programme Officer, RCH/ IDSP/ NLEP/ RNTCP/ NVBDCP/ NBCP/ NIDDCP Tripura for information and needful.
26. The Medical Officer, RCH, NRHM Tripura for information and needful.
27-37. The Sub Divisional Medical Officers, Bishalgarh SDH/ Melagarh SDH/ Khowai SDH/ Sabroom SDH/ Belonia SDH/Amarpur SDH/Dharmanagar SDH/ Kanchanpur SDH/ Kamalpur SDH/ Gandachera SDH/ Longtarai Valley SDH, Tripura for information and needful.
38. The Cold Chain Officer, DFWPM, Tripura for information.
39. The Executive Engineer, NRHM Tripura for information and needful.
40. The Public Relation Officer, DFWPM, Tripura for information and needful.
41. The Branch Officer, Procurement, NRHM Tripura for information and needful.
42. The State Facilitator- Tripura, RRC-NE, Guwahati for information.
43. The Consultant Community Mobilization- Tripura, RRC-NE, Guwahati for information.
44. The Deputy Director- Finance, NRHM Tripura for information.
45. The State Programme Manager, SH&FWS, Tripura for information.
46. The State Finance Manager, NRHM Tripura for information.
47. The Consultant- SH&FWS, NRHM Tripura for information.
48. The Manager-MIS, NRHM Tripura for information.
49. The State ASHA Programme Manager, NRHM Tripura for information.
50. The Assistant Programme Manager, SH&FWS Tripura for information.
51. The NGO-Advisor, NRHM Tripura for information.
52. The Website Section of NRHM Tripura for information and uploading it to the website.

Copy also to:

1. PS to Hon'ble Minister of Health & FW, Government of Tripura for kind information.
2. PS to the Additional Chief Secretary, Health & FW Department, Government of Tripura for kind information.

[Signature]
Mission Director, NRHM
Government of Tripura
1. Dr. Sandeep R. Rathod, IAS, MD, NRHM, Tripura (in the chair)
2. Dr. S.N Choudhuri, BO-NRHM, Tripura
3. Dr. Kamal Reang, SPO-RCH, Tripura
4. Dr. Jyotirmoy Das, CMO-West Tripura
5. Dr. Dilip Kr. Das, CMO-North Tripura
6. Dr. Pijush Rn. Das, CMO-Dhalai, Tripura
7. Dr. R.K Bhattacharjee, CMO, Sepahijala
8. Dr. B. B. Das, CMO-Gomatia, Tripura
9. Dr. Phanindra Kr. Majumder, CMO, Khowai
10. Dr. Samar Das, CMO-South, Tripura District
11. Dr. Alak Dewan, CMO-Unokoti District Tripura
12. Dr. R. Debbarma, MS, IGM Hospital, Agartala
13. Dr. Swapan Jamatia, Dy-MS, GBPH Hospital
14. Dr. Debrata Kar, B.O (AYUSH)
15. Dr. Ratan Chakraborty, SDMO, Bishalgarh
16. Dr. D.K Roy, SDMO, Amarapur
17. Dr. Bibekananda Roy, SDMO, Sabroom
18. Dr. B. D. Saha, SDMO, Sonamura
19. Dr. Jagadish Nama, SDMO-Belonia
20. Dr. Dhananjay Reang, SDMO-Khowai
21. Dr. Chandan Debbarma, SDMO, Kamalpur
22. Dr. Sujit Das, SDMO, Longtarai Valley (in charge)
23. Dr. Arijit Sinha, SDMO, Gaudacherra
24. Dr. Manas Kumar Bhattacharjee, PO-NLEP, PO-NIDDCP, Tripura
25. Dr. N.K. Debbarma, SPO, NVBDCP, Tripura
26. Dr. Babul Das, STO, RNTCP Tripura
27. Dr. Anit Lal Das, Nodal officer RSBY(IMC) Tripura
28. Dr. Pranabandhu Barman, SPO (NPCB), Tripura
29. Dr. B. K. Sen, Medical Officer-RCH, NRHM Tripura
30. Er. Dilip Das, EE, DFWPM, Tripura
31. Sri Parijat Dutta, PRO-DFWPM, Tripura
32. Sri Arindam Saha, State-Facilitator, RRC-NE, Tripura
33. Dr. Supratim Biswas, Consultant Community Mobilization, RRC-NE Tripura
34. Sri Sudip Deb, State Programme Manager, NRHM, Tripura
35. Smt. Nabanna Dey, Consultant, SH&FWS Tripura
36. Sri. M. K. Pal, BO, Procurement, NRHM
37. Sri Sambit Deb, Procurement Specialist, NRHM Tripura
38. Sri. Rajib Ghosh, State ASHA Programme Manager, NRHM Tripura
39. Smt. Debasree Ganguli, BCC Consultant
40. Smt. Suchismita Bhattacharjee, MMM, NRHM Tripura
41. Sri Santanu Saha, QA, Specialist, NRHM
42. Smt. Jhuti Roy Choudhuri, APM-NRHM
43. Er. Aparna Sutradhar, Junior Engineer, NRHM
44. Sri. Subhadeep Lodh, DPM-Dhalai District
45. Sri. Pranoy Debbarman, DPM, West district
46. Sri. Ranamoy Deb, DPM-Khowai District
47. Sri. Dipen Kar, DPM, South Tripura District
48. Sri. Pinaki Ranjan Bhattacharjee, DPM, Sepahijala district
49. Sri Anjan Kumar Saha, District Accounts Manager, South Tripura
50. Sri. Debub Biswas, Accounts Manager, West District Tripura
51. Sri. Joydeb Bhattacharjee, DAM, Dhalai district
52. Sri. Ashis Dey, HMIS Asstt. NRHM Tripura
53. Sri. Mrindul Debroy, CAC, NRHM, Tripura
54. Sri. Krishna Kishore Sarkar, SFM, NRHM
55. Sri. Subha Bhattacharjee, PM-AYUSH