

No. F. 3 (5-3857)-FWPM/SHFWS/Acc/COVID/2020

22<sup>nd</sup> March 2020

**MEMORANDUM**

A core team has been constituted in connection with **COVID-19** in the Office of the Mission Director, National Health Mission (NHM), Tripura for continue supervision of different activities and instant solution as and when required to combat the Pandemic emergent situation. The team have to keep constant Vigil on the situation until further Order. The Members are as follows:-

1. Dr. S.N Choudhuri, Member Secretary, SH&FWS, Tripura - Chairman
2. Dr. Joydeep Chakraborty, SNO (RBSK), Tripura - Member
3. Dr. Anirban Hore, Consultant Quality Assurance – Member
4. Sri Tapas Saha, Manager MIS, NHM Tripura – Member
5. Sri Sudip Deb, SPM, NHM Tripura – Member
6. Sri K.K Sarkar, SFM, NHM Tripura – Member
7. Sri Mrinmoy Singha, Procurement Specialist, NHM Tripura – Member
8. Sri Dipankar Deb, Logistic Specialist, NHM Tripura – Member
9. Sri Mithun Guha, Logistic Specialist, NHM Tripura – Member
10. Sri Srideep Das, Assistant Hospital Administrator, NHM Tripura – Member
11. Sri Tapan Saha, Pharmacist, NHM Tripura – Member

In view of the same, earmarked vehicle for **COVID-19** to be provided from existing pool 24x7 basis with roster. **“P” marked** vehicle to be remain ready / present in NHM Office, at least **on call basis**. Sri Mithun Guha, Logistic Specialist, NHM Tripura shall look after the Vehicle related part.

The **Stock position of Medicine & Consumables** and **status of Requisitions received** from different agencies related to **COVID-19** should be maintained and send to the Secretary (H&FW) / Mission Director/ DHS/ DFWPM on every day. This reporting shall be done by Sri Tapan Saha, Pharmacist NHM Tripura and **shall maintain a Register**. Technical guidance on such reporting shall be guided by Sri Tapas Saha, Manager-MIS, NHM Tripura.

In view of the services provided by the O/o the MD (NHM) Tripura related to **COVID-19** the following Registers to be maintained:-

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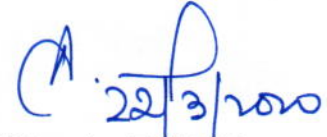


Sl.	Particulars of Registers	To be maintained by
1	Financial support given to Facilities	Sri K.K Sarkar, SFM NHM Tripura
2	Drugs & Consumables given to Facilities	Sri Tapan Saha, Pharmacist, NHM Tripura
3	IEC material given to Facilities/Offices	Sri Saikat Dey, SIECO, RNTCP, NHM Tripura
4	Miscellaneous items	Sri Dipankar Deb, Logistic Specialist

The above-mentioned officials (in the table) shall report to SFM, NHM Tripura daily evening about status of distribution of such materials related to **COVID-19** for necessary compilation and submission to the undersigned.

The Member Secretary, SH&FWS (NHM) Tripura will review the progress of activities on **COVID-19** with the Core Team Members on every day, evening.

This Memorandum shall take immediate effect.



(Aditi Majumder, TCS SSG)

Mission Director, National Health Mission  
Government of Tripura

**To:**

*All concerned.*

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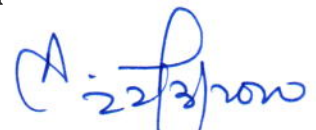
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**Copy to:-**

1. PS to the Secretary, Health & FW, Govt. of Tripura for kind information to the Secretary, Health & FW, Tripura.
2. The Director of Health Services, Govt. of Tripura for information please.
3. The Director, FW&PM, Govt. of Tripura for information please.
4. Dr. Deep Kr. Debbarma, SSO, Govt. of Tripura for information please.



Mission Director, National Health Mission  
Government of Tripura