Minutes of the review meeting of immunization programme for the 1st quarter of 2013-14; held on 31st August 2013, under the chairmanship of Mission Director, NRHM, Tripura.

Venue : Conference Hall-III, Pragna Bhawan, Gurkhabasti, Agartala

Time : 10.30 A.M

At the outset, Branch Officer, NRHM, Tripura welcomed all the participants in the meeting.

Then, Additional Chief Secretary (Health & FW), Government of Tripura stated that all the Medical Officers to take extra effort and time to review the status of immunization in their jurisdiction area. He also requested to do work with proper care & seriousness so that each & every mother & child can be tracked and 100% full immunization of the State can be achieved.

Instructions and other decisions evolved in the meeting are as follows:

1. The participants who came late and did not attend in the meeting without prior intimation has to send the reason within next seven (7) days for same. [Action: BO-NRHM]

2. The immunization programme need to be internalized and target should be communicated at the lowest level of health staff well ahead of time. Each CMO & SDMO has to make health sub-center (HSC) wise micro-plan, so that each & every beneficiaries (i.e., pregnant woman & child) can be tracked for achieving 100% full immunization. The micro plan needs to be shared with state also. [Action: all CMOs/SDMOs]

3. There should be plan of action to collect the immunization data of all pregnant women & children vaccinated in all the private clinics in each month and these reports are to be accumulated and kept for official record by incorporating in HMIS portal. [Action: all CMOs/SDMOs]

4. A special campaign should be taken at the Anganwadi Centers in the State to cover all backlogs of DPT booster (5th year) so that 100% children are covered by the end of September 2013 cumulative targets up to the 2nd quarter of 2013-14 (i.e., from April’13 to September’13) should be achieved as per instruction of ACS. ANMs & ASHAs should be given specific targets and responsibilities to track all the children of that age group in their respective areas and all backlogs of IPA (Large), Vit-A caplet from April’13 to September’13 should be cleared within September 2013 as instructed by the Authority and report should be sent by the MO 1/Cs to the State via respective SDMOs & CMOs. A circular should be sent to all the districts for doing so. [Action: BO-NRHM/all CMOs/SDMOs]

5. There should be regular monitoring of the activities of ASHAs including actionable plan for the ASHAs so that they can track each & every pregnant women in their respective areas and to motivate them to institutional deliveries (ID). [Action: BO-NRHM/ all CMOs/ SDMOs]

6. No incentive should be disbursed to the ASHAs unless they cover the 3rd ANC for a particular pregnant woman. Moreover, VHNDs should be planned to cover more targets beneficiary at the periphery level for 100% immunization coverage. [Action: all CMOs/SDMOs]

7. All CMOs & SDMOs should prepare pending list of children for immunization under his jurisdiction area through the MO 1/Cs so that no child can be dropout and action can be taken. [Action: all CMOs/SDMOs]

Continued in next page..
8. All CMOs should prepare health sub center wise micro-plan of their respective districts so that targets up to the end of 2nd quarter of 2013-14 can be achieved within 30th September 2013 and submit it to the State.

[Action: all CMOs]

9. Report on special immunization week done in all the districts should be submitted to the State office within time so that the same can be sent to the Ministry of Health & FW, Govt. of India, in time.

[Action: all CMOs]

10. The Cold Chain Officer (CCO), DFWPM has reported that at present there is no Cold Chain Supervisor (CCS) posted in the office of CMO- Khowai, North & South district, though these are approved post. Therefore, these must be filled up immediately for smooth running of cold chain system. The CCS of other districts may go for monitoring the cold chain system in Khowai, North & South district till such recruitment is completed. In that case, their TA/DA should be approved by the respective districts.

[Action: all CMOs]

11. To maintain the cold chain system in the health facilities (PHC/CHC/SDHs etc) roster duties to be made for the holidays throughout the year. The health staff who will work in holidays should be given compensatory leave (CPL).

[Action: CCO/Establishment section, SH&FWS/all CMOs]

12. Proper guidelines should be maintained while dealing with vaccines and Ice Lined Refrigerator (ILRs) & Deep Freezers in the health facilities and also during immunization sites. Shake test, conditioning of Ice packs need to be taken care in case of Hep-B vaccine maintenance.

[Action: all CMOs/SDMOS]

13. The Surveillance Medical Officer (SMO) of National Polio Surveillance Project (NPSP) has informed that no register is being maintained in the health facilities at the time of vaccination. But as per his recommendation, batch no., opening date of vial, expiry date etc. should be maintained in a register by the concerned health staff at the institution.

[Action: all CMOs/SDMOS/MO I/Cs]

14. Next review of today's meeting will be held in the last week of October 2013. In which comparison of status of achievement between 1st quarter & 2nd quarter of 2013-14 will be reviewed and 3rd quarter review may be done by last week of December, 2013.

[Action: BO-NRHM]

15. District Immunization Officer (DIO), West Tripura district, is requested to send the ILR of Kanchanmala PHC to Mandai PHC.

[Action: DIO, West Tripura district]

16. In Nursing home the BCG at birth dose is not being administered along with OPV-0 dose & Hepatitis-0 dose.

[Action: all CMOs]

17. TT (PM) in urban area is being administered in the Private clinic which is not being included in the Statistics. Action to be taken by the authority.

[Action: all CMOs]

18. IEC campaign may be undertaken to generate awareness regarding immunization. Thirst may be given for Interpersonal communication at the grass root level.

[Action: IEC Section, SHFWS]

S/d-

[K.V. Satyanarayana]  
Additional Chief Secretary  
Government of Tripura
3. The Director, Medical Education, Government of Tripura for information.
4. The Medical Superintendnet, GBP/IGM/TMC Hospital, Government of Tripura for information.
5. The Medical Superintendnet, RGM/ Gomati/ Kulai Distric District Hospital for information and necessary action
6. The Chief Medical Officer, West/ Sepahijala/Khowai/Gomati/ South/Dhalai/ Unakoti/ North District, Govt. of Tripura for information and necessary action.
7. The Member Secretary, SH&FWS Tripura for information and necessary action.
8. The State Programme Officer, RCH for information and necessary action.
9. The Branch Officer-NRHM/AYUSH, Tripura for information and necessary action.
10. The District Immunization Officer, West/ Sepahijala/Khowai/Gomati/ South/Dhalai/ Unakoti/ North District, Govt. of Tripura for information and necessary action.
11. The Health Officer, AMC for information and necessary action.
12. The Medical Officer, RCH, NRHM Tripura for information and necessary action.
13. The Sub Divisional Medical Officers, Bishalgarh SDH/ Melaghar SDH/ Khowai SDH/ Sabroom SDH/ Belonia SDH/Amarpur SDH/Dharmanagar SDH/ Kanchanpur SDH/ Kamalpur SDH/ Gandacherra SDH/ Longtarai Valley SDH, Tripura for information and necessary action.
14. The Cold Chain Officer, DFWPM, Tripura for necessary action.
15. The Public Relation Officer, DFWPM, Tripura for necessary action.
16. The Website Section of NRHM Tripura for information and uploading it to the website.

Copy also to:

1. PS to the Hon’ble Minister, Health &FW Department, Government of Tripura for kind information please
2. PS to the Additional Chief Secretary, Health & FW Department, Government of Tripura for kind information.
3. PS to the Mission Director, NRHM, Govt. of Tripura for kind information.

(Dr. Sudeep K. Rathod)
Mission Director, NRHM
Government of Tripura
The Following participants were present in the meeting:-

1. Dr. Sanjib Debborma, Addl. Director of Health Services
2. Dr. Kanu Ial Bhowmik, Director of FW& PM
3. Dr. Jyotirmoy Das, Member Secretary, SHFWS, Tripura
4. Dr. S.N. Choudhury, State Immunization Officer,
5. Dr. Himadri Daring, DIO, Dhala Ambassa Tripura.
6. Dr. Niru mohan Jamatia, CMO, Gomati, Udaipur
7. Dr. Rajat Bhattacherjee, CMO, Sepahijala.
8. Dr. Anuka Bhowmik, M.O.I.C. MCH Clinic of AGMC & GBP Hospital
9. Dr. Manika Bhowmik, M.O.I.C. MCH Clinic of IGM Hospital
10. Dr. Chitan Debborma, DIO, Sepahijala, Tripura.
11. Dr. K.P. Choudhury, Health Officer, Agt. Municipal council.
13. Er. Rajat Bhattacherjee, CCO, DFWPM.
15. Dr. P.K. Majumder, CMO, Khowai District.
16. Dr. Samar Das, CMO Belonia, South District.
17. Dr. B.K. Sen, M.O. RCH, O/o the MD NRHM
18. Dr. Sharmila Sarkar, MOIC, Urban MCH Clinic, Kunjaban.
19. Dr. S. Datta DIO, South District.
20. Dr. Jitu Das, SMO, NFSP Agartala, Unit.
21. Dr. Roma Laskar, Deptt. of Pediatrician, TMC & BRAM Hospital.
22. Dr. M.S. Choudhury, DIO, Khowai District.
23. Mr. Parijat Dutta, PRO, Dte. of FW&PM
24. Dr. Jagadish Nama, SDMO, Belonia
25. Dr. A.K. Roy, SDMO, Amarpur
26. Dr. Dilip kr. Das, CMO, North District
27. Dr. Chaitannya Reang, SDMO, Kanchanpur Sub-Div. Hospital.
28. Dr. Goutam Debnath, DIO West District.
29. Dr. B. D. Saha, SDMO, Melaghar (Sonamura)
30. Mr. Arindam Saha, State facilitator, RRC NE State
31. Ms. Nabanita De, Consultant, SHFWS
32. Mr. Sudip Deb, State Programme Manager, SHFWS.