


**NOTICE FOR RECRUITMENT**

The State Health & Family Welfare Society, Tripura are going to be filled up different category of posts on contractual basis for **State Data Centre (Health Economist, Data Analyzer & Record Officer) & State Blood Cell (State Co-ordinator, Data Entry Operator & Attendant)** at a fixed pay for 11(eleven) months, which may be extended based on the performance till Project period. Interested candidates are hereby requested to submit their Bio- data as per the prescribed format along with self attested copies of the necessary relevant documents in hard copies from 6<sup>th</sup> January, 2016 to 12<sup>th</sup> January, 2016 during office hour (excluding Govt. holiday), in the O/o Mission Director, NHM, Tripura, Palace Compound, Agartala. No application will be received after 5.00 PM of 12<sup>th</sup> January, 2016. Authority is not liable for any postal delay. All details will be published in the nhm website (<http://tripuranrhm.gov.in/>) time to time.

  
(Dr. Sandeep N. Mahatme, IAS)  
Mission Director, National Health Mission  
Government of Tripura

National Health Mission  
State Health & Family Welfare Society, Tripura  
Palace Compound, Agartala.

No.F.3 (5- 2992)FWPM/SHFWS/Recruitment/2015

2<sup>nd</sup> January, 2016

**NOTICE FOR RECRUITMENT**

The State Health & Family Welfare Society, Tripura are going to filled up different category of post on contractual basis for **State Data Centre** (Sl. 1, 2 & 3) & **State Blood Cell** (Sl. 4, 5 & 6) at a fixed pay for 11(eleven) months, which may be extended based on the performance till Project period for the following post:

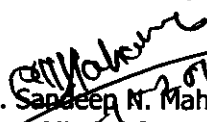
Sl	Name of the post	Salary per month (Rs.)	Total vacant post	Category wise breakup			Eligibility criteria
				S C	ST	UR	
1	Health Economist	Rs. 30,000/-	1	-	-	1	<ul style="list-style-type: none"> <li>• Advance University Degree (Masters) in Economics, Econometrics, Health Economics, Health Policy, Statistics or related field.</li> <li>• Preference will be given doctoral degree (PhD) in Economics, Econometrics, Health Economics or Health Policy with evidence of a concentration on quantitative methods applied to health financing.</li> <li>• Knowledge of health financing systems and policies.</li> <li>• Advance econometric and quantitative analysis skills using at least one of the three software: STATA, SPSS or SAS.</li> <li>• Proven skills in developing and assessing proposals for health financing reforms.</li> <li>• Excellent communication and language skills as reflected in a track record of presentations at national and international workshops and seminars.</li> <li>• Excellent writing ability as reflected in a history of high quality technical reports and publications.</li> <li>• Tact, diplomacy and ability to motivate partners.</li> <li>• A minimum of 7 (seven) years experience in carrying out econometric analysis with experience in capacity building in the area of quantitative methods applied to health financing policy.</li> </ul>
2	Data Analyzer	Rs. 20,600/-	1	-	-	1	<ul style="list-style-type: none"> <li>• Master's level Degree Information technology, Statistics, or economics is required. Courses/ modules public health are desirable.</li> <li>• Good knowledge of STATA/SPSS or other statistical packages for qualitative research is required.</li> <li>• Minimum 3 years post qualification experience working with research programs handling large research data sets preferably relating to health care expenditures.</li> </ul>

Sl	Name of the post	Salary per month (Rs.)	Total vacant post	Category wise breakup			Eligibility criteria
				S C	ST	UR	
							<ul style="list-style-type: none"> <li>• Relevant experience conducting, managing and designing field work and primary data collection.</li> <li>• Advanced application of Microsoft's tools including Excel, Access and Power Point.</li> <li>• Strong organizational, data visualization, presentation and communication skills.</li> <li>• Excellent communication skills, with focus on research protocols, research papers and descriptive reports</li> <li>• Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.</li> </ul>
3	Record Officer	Rs. 20,600/-	1	-	-	1	<ul style="list-style-type: none"> <li>• Bachelor's Degree preferable of Science from &amp; recognized University or equivalent.</li> <li>• Should have undergone one-year course for Medical record Officer from recognized Institutional; and</li> <li>• Not less than 2 years of experience in organizing and maintenance of Medical records in nominated/ medical Institute of Science.</li> </ul>
4	State Co-ordinator	Rs.23,000/-	1	-	-	1	<ul style="list-style-type: none"> <li>• Bachelor degree with post graduation in Management from any recognized University preferably in Development Sector.</li> <li>• One year Diploma in Computer Application.</li> <li>• Minimum 5 (five) years post qualification experience in Health Sector is mandatory preferably Government run Societies.</li> <li>• Strong Communication and Documentation skills in English.</li> </ul>
5	Data Entry Operator	Rs.11,000/-	2	-	1	1	<ul style="list-style-type: none"> <li>• Bachelor degree in any stream from any recognized University.</li> <li>• One year course of Computer Application.</li> <li>• Typing Speed 35-40 word per minute.</li> </ul>
6	Attendant	Rs.7,000/-	1	0	0	1	<ul style="list-style-type: none"> <li>• H.S. (+2 stage) passed from any recognized Board.</li> </ul>

**Instructions:**

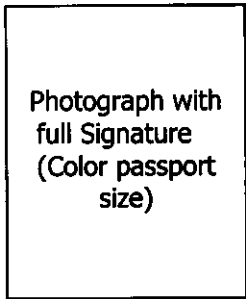
- Interested candidates are hereby requested to submit their Bio- data as per the prescribed format along with self attested copies of the necessary relevant documents in hard copies from 6<sup>th</sup> January, 2016 to 12<sup>th</sup> January, 2016 during office hour (excluding Govt. holidays), in the O/o Mission Director, NHM, Tripura, Palace Compound, Agartala. No application will be received after 5.00 PM of 12<sup>th</sup> January, 2016. Authority is not liable for any postal delay.
- Name of short listed eligible candidates will be published in the official website of NHM (<http://tripuranrhm.gov.in/>) on due time for appearing in the written Preliminary Competency Assessment Test.

- **Total marks for the Competency Assessment Test (written exam) is 30 marks & for qualifying the examination, candidates are to obtain 50% of the total marks.**
- The date, time, venue & other details of the written Preliminary Competency Assessment Test will be published in NHM website (<http://tripuranrhm.gov.in/>) in due course of time.
- Successful candidate of Preliminary Competency Assessment Test will be called for interview. The date, time, venue & other details of the interview will be published in NHM website (<http://tripuranrhm.gov.in/>) in due course of time. The marks obtained by the candidates on the Preliminary Competency Assessment Test will not carry forward in the interview.
- No communication will be made through issuing call letter or publishing in the local dailies further during the next procedure of the interview, except NHM website (<http://tripuranrhm.gov.in/>).
- Final selection will be done by the Interview Board for the post applied for, based on Merit List and maintaining 100 point roster, which will be also published in NHM website on due time.
- The number of post(s) may increase / decrease or whole process may be canceled at any time before or after interview.
- No TA/DA will be given for appearing in the Competency Assessment Test or interview.
- The Notice of recruitment may also be downloaded from (<http://tripuranrhm.gov.in/>).

  
(Dr. Sandeep N. Mahatme, IAS)  
Mission Director,  
NHM, Tripura

**FORMAT**

To  
The Mission Director  
National Health Mission, Tripura  
Palace Compound  
Agartala, Tripura ( West)



1. Name of the post:

2. Name of the candidate:

3. Father's/ Husband's name :

4. Nationality ( attached Permanent Resident Certificate/ Citizenship Certificate/ Voter ID):

5. Permanent Address with Pin Code ( attached addressed proof certificate) :

6. Postal address for communication with Pin Code:

7. Contact No & e-mail ID (if any):

8. Date of Birth (DD/MM/YY):

9. Sex ( Male/Female):

10. Caste, if belongs to SC/ST community (attach certificate):

11. Education Qualification:

Sl. no.	Name of the Examination	Recognized University/ Board/ Institution	Year of passing	Percentage of marks obtained

12. Technical Qualification (if any attach supporting document):

13. Experience (if any attach supporting document):

**Declaration:** I hereby declare that, all the information given above is true to the best of my knowledge, if any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified and removed from the service after selection/joining.

(Signature of the candidate)

Date:  
Place: