No. F.17 (8-226) DH&FWS/CMO (G)/Recruitment/2019
Government of Tripura
Office of the Chief Medical Officer
District Health & Family Welfare Society
Gomati District, Udaipur

Dated: 18/2/20

NOTICE FOR RECRUITMENT

Application are invited for the Post of Immunization Field Volunteer (01 post, Unreserved) for Gomati District under District Health & Family Welfare Society on no work no pay and contractual basis. For the details of the post, eligibility criteria and Honorarium, candidates may visit the NHM Website (http://tripuranrmh.gov.in) or Notice Board of the undersigned. The Last of submission of application is 24th February, 2020. Candidates who have already applied for the above post vide notice for recruitment No. F.17 (8-226) DH&FWS/CMO (G)/Recruitment/2019 dated 30.12.2019 need not apply again.

This is issued in modification of earlier notice for recruitment no. F.17 (8-226) DH&FWS/CMO (G)/Recruitment/2019 dated 30.12.2019.

Executive Secretary
District Health & Family Welfare Society
Chief Medical Officer, Gomati District
Udaipur, Tripura
NOTICE FOR RECRUITMENT

District Health & Family Welfare Society, Gomati District is going to fill up the post of Immunization Field Volunteer on No work No pay basis on Contractual basis. Details of the post, eligibility and honorarium are given below:

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<tr>
<th>Sl no.</th>
<th>Name of the post</th>
<th>No of vacant post</th>
<th>Eligibility Criteria</th>
<th>Honorarium</th>
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<tbody>
<tr>
<td>1</td>
<td>Immunization Field Volunteer</td>
<td>01(one) Un-reserved</td>
<td>1. Graduate in any discipline from Govt. recognised university&lt;br&gt;2. 6 months Diploma/Certificate in Computer Application from recognised Institution&lt;br&gt;3. Owning Motor cycle with valid driving License and Insurance&lt;br&gt;4. Permanent Resident of respective District&lt;br&gt;5. Age limit: less than 36 years as on 31st December, 2019</td>
<td>1. Honorarium Rs. 500/- (Rupees Five Hundred) per day for 24 days per month on no work no pay basis (Rs. 12,000/- per month).&lt;br&gt;2. Mobility Support Rs.150/- (Rupees one hundred fifty) per day for 24 days/month on no work no pay basis (Rs. 3600/- per month)&lt;br&gt;3. Total Remuneration not exceeding @ Rs. 15,600/- (Rupees Fifteen Thousands Six hundred) per month</td>
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Candidates who have already applied for the above post vide notice for recruitment no. F.17 (8-226) DH&FWS/CMO (G)/Recruitment/2019 dated 30.12.2019 need not apply again.

**Instruction:**

1. Interested candidates are hereby requested to submit their Application from 19/02/2020 to 24/02/2020 as per the prescribed format uploaded in the NHM Website (http://tripuranhmg.gov.in) along with self-attested copies of all necessary/relevant documents in hard copies with 2 (two) copies of passport coloured photograph during the office hours in the office of the Chief Medical Officer, Gomati District, Tepania, Udaipur. No application will be received after 5.30 pm of 24/02/2020. Authority will not liable any postal delay.

2. Name of the Short listed eligible candidates will be published in the official website of the NHM (http://tripuranhmg.gov.in) on due course of time for appearing in the Written Competency Assessment Test (CAT).

3. Date, time and venue and other relevant details of CAT will be published in the official website of the NHM (http://tripuranhmg.gov.in) on due course of time for appearing in the CAT.

4. Selection of the candidate will be done based on the merit list of the Candidate which will be solely evaluated as per the score of Written Competency Assessment Test (CAT)

5. The number of post may increase or whole process may be cancelled at any time before or after the final selection/interview.

6. Terms of Reference (TOR) of Immunization Field Volunteer is uploaded in the website along with this notice.

7. No TA/DA will be given for appearing CAT and Interview.

This is issued in modification of earlier notice for recruitment no. F.17 (8-226) DH&FWS/CMO (G)/Recruitment/2019 dated 30.12.2019

Executive Secretary
District Health & Family Welfare Society
O/o the Chief Medical Officer, Gomati District
Udaipur, Tripura
Copy to:
1. PS to the Secretary, Health & Family Welfare Department, Govt. of Tripura for kind information to the Secretary, Health & FW.
2. The Mission Director, NHM, Tripura for kind information
3. The District Magistrate & Collector, Gomati District for kind information
4. The Director, Family Welfare & PM, Govt. of Tripura for kind information
5. The Member Secretary, SHFWS, Tripura for kind information
6. The State Immunization Officer, SHFWS, Tripura for kind information
7. The Website Section, SHFWS, Tripura for kind information and requested to upload in the website (http://tripuranrhm.gov.in)
8. Notice Board of undersigned

Executive Secretary
District Health & Family Welfare Society
O/o the Chief Medical Officer, Gomati District
Udaipur, Tripura
APPLICATION FORM

To
The Executive Secretary
District Health & Family Welfare Society
O/o the Chief Medical Officer, Gomati District
Udaipur, Tripura

Name of Post Applied for: Immunization Field Volunteer on No work No pay basis

1. Name of applicant (in Block letter) : 
2. Father’s Name : 
3. Mother’s Name : 
4. Nationality : 
5. Permanent Address with Pin code : 

6. Postal address for communication : 

7. Contact no & Email ID : 
8. Date of Birth : 
9. Sex : 
10. Caste (ST/SC/UR) : 
11. Educational Qualification : 

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<tr>
<th>Sl No</th>
<th>Name of Examination</th>
<th>Board/University</th>
<th>Year of passing</th>
<th>Percentage of marks obtained</th>
<th>Remarks</th>
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12. Technical qualifications if any:
13. Vehicle Registration no:
14. Driving Licence No:
15. Experience if any:

Declaration: I do hereby declare that all the information given above is true to the best of my knowledge and if any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified or removed from the service contract after selection/joining.

Date: 
Place: 

Full Signature of the Applicant
ANNEXURE-I

Terms of Reference (ToR) of Selection of Immunization Field Volunteer (IFV) for five Mission Indradhanush Districts of Tripura:

Intensification for immunization declared by Government of India is aiming to reach the unreached population by providing quality immunization services which requires meticulous micro planning, accurate duelist preparation, easy to reach session site selection, conducting sessions as per guideline, track the left out and crop outs for IPC during house to house visit by front line workers (FLW), monitoring the sessions especially for guiding the FLW about the new vaccine launched etc. In view of the context Govt. of India encourages to engage Immunization Field Volunteer (IFV) in the priority districts under State specific implementation plan.

Immunization Field Volunteers (IFV) are non-technical volunteers working on a daily basis under the guidance of CMO & DIO. They are not staff member of Government/NPSP/WHO etc. The immunization Field Volunteers will be paid only on validation of quality of their work by the CMO/DIO. The IFVs shall undertake the following assignments at District, Sub-division & PHC level:

 Terms of Reference (ToR):

A. Routine Immunization(RI) Strengthening:

1. IFV to undertake field visits on a daily basis throughout the month as per approved work-plan for the week/month under the administrative supervision of CMO/DIO.
2. To assist DIO in preparing good quality RI Micro plans by coordinating with all MO I/c of the respective Districts and help to consolidate the micro plans at the District level.
3. To conduct validation of all settled and migratory high risk areas (HRAs) identified in Polio Micro plans and coordinate inclusion of HRAs in RI micro plans.
4. To monitor about 4 RI sessions every week on the session days using Govt monitoring formats or ‘Supportive Supervision’ app of Android Phone.
5. To conduct house to house monitoring in 4-5 selected areas using Govt Monitoring formats or ‘Supportive Supervision’ app of Android Phone. Access the local reasons for left outs & drop outs.
6. To monitor PHC/CHC/SDH/DH/HC level RI programme management including cold chain & vaccine logistics in at least 5 PHC/CHC/SDH/DH/HC in a month.
7. To assist the Front Line Workers to prepare due list before each vaccination sessions and prepare list of Left out & Drop out after each session for IPC during the house to house visit of FLW between sessions.

B. Strengthening Supplementary Immunization Activities (SIAs):

1. Micro-planning: Assist DIO in consolidation of Micro plans by supporting MO I/c & SDMO in updating the Micro plan.
2. Support MO I/c & MPW about inclusion of community level volunteers & influencers in the PHC/CHC/SDH level Micro plan.
3. Monitoring: to monitor SIAs as per guideline of Govt & provide feedback to DIO.
4. Data collection & analysis: Assist DIO in collecting & collating the data from PHC/CHC/SDH.
5. Training: Assist CMO/DIO regarding planning, coordination & implementation of various immunization training.
6. Partnership & Coordination: Attend all DTFI Meetings & share information that can be used for action at District level.
7. AEFl Case Report & Investigation: support DIO in AEFI case reports, investigation & causality assessments.

Contd........................P/2