

Government of Tripura
State Health & Family Welfare Society
(NVBDCP section)

Dated, the Agartala January, 2016.

No.F.14 (2-3) DFWPM/NVBDCP/2006-07/Sub-II/Human Resource/IMCP-II/

Notice for recruitment

The State Health & Family Welfare Society, Tripura are going to be filed up different category of posts as follows on purely contractual basis under National Vector Borne Disease Control Programme, IMCP-3,NFM the engagement will be for 11(Eleven) Months and may be extended based on the performance till project period.

Sl. No	Name of the post	Sancti oned post	Age limit	Cate gory	Qualification & others as per ToR of GOI.	Salary per month (In Rs.)
01	Statistical cum Accounts Assistant.	01	Below 45 years	UR	Graduate with Maths / Statistics from a recognized University with proficiency in MS Office in related field. A minimum of 1 year experience is required in the field.	10,000.00
02	Secretarial Assistant cum Data Entry Operator.	01	Below 40 years	ST	Graduate from recognized University with typing speed of 30 words per minute and shorthand speed of 80 words per minute with computer knowledge on MS office and should have minimum 1-2 years experience in handling of official Correspondence.	10,000.00

Instructions:

1. Interested candidates are hereby requested to submit their Bio- data in the prescribed format & submit relevant self attested documents by hand/ by registered post in a sealed envelope with superscribed name of the post as “ Application for the post of” & “Applicant’s name.....S/o/ D/o/ W/o.....,” addressed to O/o the Mission Director, NHM, Tripura, Palace Compound, Agartala, Pin -799001 on or before 16th February 2017(10.30 AM to 4.00 PM) excluding Govt. holidays. No application will be received after 4.00 PM of 16th February 2017. Authority will not be liable for any postal delay.
2. Candidates may also submit their scanned application in the prescribed format along with all required documents in “pdf,” format through e-mail to hrnvbdcp.tripura@gmail.com before 4.00 PM of 16th February 2017.
3. Name of short listed eligible candidates will be published in the official website of NHM (<http://tripuranrhm.gov.in/>) on due time for appearing in the written Preliminary Competency Assessment Test.
4. Competency Assessment Test will be conducted out of 60(sixty) marks **(20 marks from GK/ Current affairs, 40 marks from Job related)** and pass marks will be 50%. Candidate/s passed in the Competency Assessment Test will be called for final interview / Viva- voce test, which will be conducted out of 40 marks.

5. The date, time, venue & other details of the written Preliminary Competency Assessment Test will be published in NHM website (<http://tripuranrhm.gov.in/>) in due course of time.
6. Successful candidate of Preliminary Competency Assessment Test will be called for interview. The date, time, venue & other details of the interview will be published in NHM website (<http://tripuranrhm.gov.in/>) in due course of time. Final selection of the candidates for any post will be done based on merit, i.e marks obtained in the Competency Assessment Test plus marks obtained in the final interview / viva-voce cumulatively.
7. No communication will be made through issuing call letter or publishing in the local dailies further during the next procedure of written Competency Assessment Test and the interview, except NHM website (<http://tripuranrhm.gov.in/>).
8. Final selection will be done by the Interview Board for the post applied for, based on Merit List and maintaining 100 point roster, which will be also published in NHM website on due time.
9. The number of post(s) may increase / decrease or whole process may be cancelled at any time before or after interview.
10. No TA/DA will be given for appearing in the Competency Assessment Test or interview.
11. The Notice of recruitment may also be downloaded from (<http://tripuranrhm.gov.in/>).

(Dr. Shailesh Kumar Yadav, IAS)
Mission Director, National Health Mission
Government of Tripura

Application format

Recent colour
passport size
photograph with
full signature

To
The Mission Director
National Health Mission
Government of Tripura,
Agartala.

- 01 Name of the post applied :
- 02 Name of the candidate :
- 03 Father's / Husband's name :
- 04 Permanent Address: :
- 05 Address for correspondence to :
which communication is to be made.
- 06 Contact Number :
- 07 Whether SC/ST/EX-Serviceman :
- 08 Aadhar card no :
- 09 Date of Birth :
- 10 Education and other qualification :
(mentioning year of passing, total
marks obtained & percentage of
marks obtained).

Name of the examination	Name of the board	Year of passing	Total marks obtained	Percentage of marks obtained

- 11 Experience (if any) :
- 12 Employment Exchange Reg. No. :
- 13 Nationality :
- 14 Religion :
- 15 Other information (if any) :

Signature of the candidate with date