Particulars of its Organization, Functions & Duties

Particulars	*Details*	
Organization	Name of the Organization:	State Health & Family Welfare Society, Tripura
	Act/ Registration No.:	Societies Registration Act, 1860. Registration No- 4943
	Date of Registration:	9th day of January, 2006
	Full Address with Pin Code:	Health Directorate Building, 3rd Floor, Government of Tripura Pt. Nehru Complex, Gurkhabasti P.O. Kunjaban, Agartala-799006 West Tripura District
	Telephone Nos.	0381-2300136/2324081
	Fax No.	0381-2310453
	E-mail:	shfws_tripura@yahoo.co.in
	Bank Details: 1. 2.	Tripura Gramin Bank, Account No: 8037011706323 Tripura State Cooperative, Union Bank Ltd. Account No: SBG-8
Functions	The primary objectives of constituting the State Health & Family Welfare Society, Tripura are to:- • Receive, manage (including disbursement to implementing agencies e.g. Directorate, District Societies, NGOs, etc.) and account for the funds received from the Ministry of Healthy & Family Welfare, Government of India. • Manage the NGO/PPP (public-private partnership) components of the NRHM in the State, including execution of contracts, disbursements of funds and monitoring of performance. • Function as Resource Centre for the Department of Health & family Welfare in policy/ situational analysis and policy development (including development of operational guidelines and preparation of policy change proposals for the consideration of the Government). • Strengthen the technical/ management capacity of the State Directorate as well as of the District Societies by various means including through recruitment of individual/ institutional experts from the open market. • Mobilize financial/non-financial resources for complementing/ supplementing the NRHM activities in the State. • Organize training, meetings, conferences, policy review studies/surveys, workshops and inter-State exchange visits etc. for deriving inputs for improving the implementation of NRHM in the State. Undertake such other activities for strengthening NRHM in the State as may be identified from time to time, including mechanism for intra and inter-sectoral convergence of inputs and services.	
Duties	For performing the above functions, the Society shall:- • Establish and carry out the administration and management of the Society's Secretariat, which will serve as the Implementing Arm of the Society. • Create administrative, technical and other posts in the Secretariat of the Society as deemed necessary. • Establish its own compensation package and employ, retain, dismiss personnel as required. • Establish its own procurement procedures and employ the same for procurement of goods and services. • Make rules and bye-laws for the conduct of the activities of the Society and its Secretariat and add rescind or vary them from time to time, as deemed necessary.	