

Government of Tripura  
Health & Family Welfare Department

No.F.3 (5-510) FWPM/SHFWS/2007/

Dated, Agartala the 17<sup>th</sup> August, 2013.

**Memorandum**

In modification of the memorandum No.F.3(5-510) FWPM/SHFWS/2007 dated 01/09/2008 of the Health & Family Welfare Department, Government of Tripura and memorandum No. F. 3(5-510) FWPM/SHFWS/2007 dated 11/09/2012 of the State Health & Family Welfare Society, the State Government hereby constitute the following committees to facilitate procurement of goods and services, etc by the State Health & Family Welfare Society, District Health & Family Welfare Societies and all the programmes falling under the ambit of the National Rural Health Mission :-

1). **Committee for specification.**

There shall be a committee for fixing specification of the goods / services including requirement of Annual Maintenance Contract (AMC), if any, for the purpose of procurement, comprising of the following members :-

- |    |  |   |          |
|----|--|---|----------|
| 01 | Member Secretary, State Health & Family Welfare Society / Executive Secretary of the District Health & Family Welfare Society. | - | Chairman |
| 02 | Programme Officer of the concerned branch of the state / district.   | - | Member   |
| 03 | One technical expert in the field nominated by the State / District Health & Family Welfare Society.                           | - | Member   |

The chairman may co-opt one or more members, if necessary.

2). **Committee for preliminary selection**

There shall be a preliminary selection committee to open the tenders and examine them in terms of technical specification & rates offered by the tenderers before placing the matter to the appropriate purchase committees constituted under the rule 22 of DFP Rules, Tripura, 2011 by the Health & Family Welfare Department. The preliminary selection committee shall comprise of the following members :-

- |    |  |   |          |
|----|--|---|----------|
| 01 | Member Secretary, State Health & Family Welfare Society / Executive Secretary of the District Health & Family Welfare Society. | - | Chairman |
| 02 | Programme Officer of the concerned branch of the state / district.   | - | Member   |
| 03 | DDF, State Health & Family Welfare Society, / any other officer of the District Society.                                       | - | Member   |
| 04 | B.O(Procurement), State Health & Family Welfare Society / any other officer of the District Society.                           | - | Member   |
| 05 | Technical Expert in the field nominated by the SHFWS/ DHFWS  | - | Member   |

The chairman may co-opt one or more members with special expertise in the field / subject, if necessary.

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*(Signature)*

