

**No.F3 (5-2722)-FWPM/SHFWS/2012**  
**Health & Family Welfare Department**  
**National Health Mission`**  
**Govt. of Tripura**

Date :- <sup>28<sup>th</sup></sup> December, 2016

**Memorandum**

In order to strengthen implementation & monitoring of Adolescent Health / Rashtriya Kishore Swasthya Karyakram (RKSK) components, it has been decided that **State & District WIFS Advisory Committee Vide. Memo. No. F3(5-2675)-FWPM/SHFWS/2012 dated :- 30<sup>th</sup> March, 2013** will act as State Committee for Adolescent Health (SCAH) & District Committee for Adolescent Health (DCAH) respectively. These committees will monitor the implementation & progress of all Adolescent Health issues & components (WIFS, Adolescent Friendly Health Clinic, Menstrual Hygiene Management, Peer Educator programme, Adolescent Health Day). The function of the committee will be to monitor the progress of the programme and resolve programmatic issues :

**A. State Committee for Adolescent Health (SCAH) :-**

- State Committee committee shall have to meet quarterly every year.
- Committee would monitor the following:-
  - Status of implementation of the programme & timeliness of completion of activity under the programme.
  - Facilitates Convergence.
  - Training.
  - Monitoring of implementation of WIFS programme .
  - Timely & adequate supply of IFA tablets.
  - Monitoring of implementation of Menstrual Hygiene Scheme in the implementing district(s).
  - Status of Adolescent Friendly Health Clinics in view of Adolescent Friendly Health Service.
  - Status of implementation of Peer Educator programme in the implementing district (s).
  - Status of Adolescent Health Day.
  - Provision OF of IEC and Counselling materials.
  - Ensuring Quality control.

State committee shall submit a monthly progress report on all Adolescent Health components to the Principal Secretary, H&FW, Govt. of Tripura.

**B. District Committee for Adolescent Health (DCAH) :-**

- District Committee would need to meet every quarter with participation of Health (MO I/Cs of PHC or CHC adjacent to the Block HQ), Education (Block Education Officers) and SW&SE (CDPOs) department.
- Committee would monitor the following:-
  - Status of implementation of the programme & timeliness of completion of activity under the programme.
  - Facilitates District & Subdivisional level Convergence.
  - Training.
  - Monitoring of implementation of WIFS programme .
  - Timely & adequate supply of IFA tablets.
  - Conduct yearly meeting with the Nodal Teachers for WIFS programme.
  - Status of Adolescent Friendly Health Clinics in view of Adolescent Friendly Health Service.

*(Signature)* 28/12/16 Contd...

- Monitoring of outreach activity of the Adolescent Health Counsellors.
- Status of implementation of Peer Educator programme in the implementing district (s).
- Status of Adolescent Health Day.
- Provision use of IEC and Counselling materials.
- Ensuring Quality control.

C. This takes immediate effect .

Enco: Memo State & District WIFS Advisory Committee Vide. Memo. No. F3(5-2675)-FWPM/SHFWS/2012 dated 30<sup>th</sup> March, 2013 is enclosed herewith.

 28/12/16

**(Dr. Shailesh K. Yadav, IAS)**  
Deputy Secretary, H&FW  
Govt. of Tripura

To

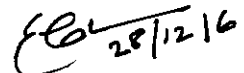
1. The Additional Director, DFW&PM, Govt. of Tripura.
2. The Member Secretary, SH&FWS, Tripura..
3. The Joint Director, School Education, Govt. of Tripura.
4. The Joint Director, SW&SE, Govt. of Tripura.
5. The SPO-RCH, FW&PM, Govt. of Tripura.
6. The Nodal Officer, RKSK/AH, NHM-Tripura.
7. The Public Relation Officer, FW&PM, Govt. of Tripura.
8. The Branch Officer, NHM, Govt. of Tripura .
9. The District Nodal Officer, RKSK
10. Deputy Director School Education, South Tripura/Gomati/Sepahijala/West/Khowai /Unakoti/Dhalai/North.
11. Deputy Director SW&SE, South Tripura/Gomati/Sepahijala/West /Khowai /Unakoti/Dhalai/North.

Copy for information to:-

1. The Director of Health Service, Govt. of Tripura
2. The Director of FW&PM, Govt. of Tripura
3. The Director of School Education, Govt. of Tripura
4. The Director, SW&SE, Govt. of Tripura.

Copy forwarded to :-

1. PS to the Hon'ble Minister Health & Family Welfare Govt. of Tripura for information to the Principal Secretary please.
2. PS to the Principal Secretary, H&FW, Govt. of Tripura for information to the Principal Secretary please.
5. The DM & Collector, South Tripura/Gomati/Sepahijala/West Tripura /Khowai/Unakoti/Dhalai/North Tripura for information please.
6. The Chief Medical Officer, South Tripura/Gomati/Sepahijala/West Tripura /Khowai/Unakoti/ Dhalai/North Tripura for information please.

 28/12/16

**Deputy Secretary, H&FW**  
Govt. of Tripura

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No.F.3 (5-2675)-FWPM/SHFWS/2012  
HEALTH & FAMILY WELFARE DEPARTMENT  
NATIONAL RURAL HEALTH MISSION  
GOVERNMENT OF TRIPURA

30<sup>th</sup> March 2013

**MEMORANDUM**

In order to strengthen monitoring and reporting system of Weekly Iron and Folic Acid Supplementation (WIFS) Programme for Adolescents and its effective implementation through School and ICDS system, it has been decided to constitute State & District WIFS Advisory Committees in convergence with Health, Education and Social Welfare & Social Education (SW&SE) Departments in line with the Operational Framework of WIFS Programme, Ministry of Health & Family Welfare, Government of India as follows:-

**a) State WIFS Advisory Committee:-**

<b>Health</b>	(i) Mission Director, NRHM, Tripura.	- Chairman
	(ii) Additional Director, FW&PM [Dr. S.K. Chakma].	- Member
	(iii) Programme Officer, FW&RCH.	- Member Convener
	(iv) State Nodal Officer, Adolescent Health.	- Member
	(v) Branch Officer, NRHM.	- Member
	(vi) Public Relations Officer.	- Member
	(vii) Branch Officer, Procurement.	- Member
<b>Education</b>	(viii) Joint Director, School Education.	- Member
<b>SW &amp; SE</b>	(ix) Joint Director, SW & SE.	- Member

The function of the Committee will be to monitor the progress of the programme and resolve programmatic issues:-

- The Committee shall have to meet every quarter.
- Committee would monitor the following:-
  - > Status of implementation of the programme and timeliness of the submission of monthly reports.
  - > Facilitate convergence.
  - > Training.
  - > Timely and adequate supply and distribution of IFA and Albendazole tablets.
  - > Provision and use of IEC and counseling materials.
  - > Ensuring quality control.

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b) District WIFS Advisory Committee:-

- |                    |  |            |
|--------------------|--|------------|
| <b>Health</b>      | (i) District Magistrate & Collector.   | - Chairman |
|                    | (ii) District Nodal Officer, Adolescent Health.  | - Member   |
|                    | (iii) All Sub-divisional Medical Officer in the District.                                | - Member   |
| <b>Education</b>   | (iv) Deputy Director, School Education   | - Member   |
|                    | (v) All Sub-divisional Education Officer/Inspectors of School Education in the District. | - Member   |
| <b>SW &amp; SE</b> | (vi) District Inspector of Social Education  | - Member   |
|                    | (vii) All CDPOs nearest to Sub-division HQ under the District                            | - Member   |

The function of the Committee will be to monitor the progress of the programme and resolve programmatic issues:-

- The Committee would need to meet every quarter with participation of Health [MO I/Cs of PHC or CHC adjacent to the Block HQ], Education [Block Education Officers] and SW & SE [CDPOs] Departments.
- Conduct Yearly meeting with Nodal Teachers to further streamline the implementation of project.
- Committee would monitor the following:-
  - > Status of implementation of the programme and timeliness of the submission of monthly reports.
  - > Facilitate convergence and ensure use of community based platform like VHNDs for community mobilization and awareness.
  - > Training.
  - > Timely and adequate supply and distribution of IFA and Albendazole tablets.
  - > Provision and usage of IEC materials.

2. Concerned Programme Management Support Unit (PMSU) of State Health & Family Welfare Society and District Health & Family Welfare Societies of National Rural Health Mission (NRHM) shall act as secretariat to facilitate convening quarterly meetings of the aforesaid Committees and reporting at State and District level respectively.

*(Signature)*  
Under Secretary  
Government of Tripura

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30<sup>th</sup> March 2013

No.F.3 (5-2675)-FWPM/SHFWS/2012

To

1. The Additional Director, FW&PM [Dr. S.K. Chakma], O/o the Dte. of FW & PM, Government of Tripura, Agartala.
2. The Joint Director, School Education, Government of Tripura, Agartala.
3. The Joint Director, SW & SE, Government of Tripura, Agartala.
4. The Programme Officer, FW&PM, Government of Tripura, Agartala.
5. The Branch Officer, NRHM, Government of Tripura, Agartala.
6. The Medical Officer (RCH) [State Nodal Officer, Adolescent Health], SH&FWS, Tripura, Agartala.
7. The Public Relation Officer, O/o the Dte. of FW & PM, Government of Tripura, Agartala
8. The Branch Officer, Procurement [Consultant, Procurement & Supply Chain Management], SH&FWS, Tripura, Agartala
9. The Deputy Director, School Education, West/ Khowai/ Sepahijala/ Gomati/ South/ North/ Unakoti/ Dhalai.
10. The District Inspector of Social Education, West/ Khowai/ Sepahijala/ Gomati/ South/ North/ Unakoti/ Dhalai.
11. The District Nodal Officer, Adolescent Health [District Family Welfare Officer], West/ Khowai/ Sepahijala/ Gomati/ South/ North/ Unakoti/ Dhalai.
12. Sub-divisional Medical Officer [Khowai SDH/ Bishalghar SDH/ Melaghar SDH/ Amarpur SDH/ Tripura Sundari SDH/ Sabroom SDH/ Rajiv Gandhi Memorial SDH/ Dharmanagar SDH/ Kanchanpur SDH/ Longtra Valley SDH/ Kamalpur SDH/ Gandacherra SDH].
13. All Sub-division Inspectors of School Education, Sadar/ Mohanpur/ Jirania/ Khowai/ Teliamura/ Bishalghar/ Jampuijala/ Sonamura/ Udaipur/ Amarpur/ Karbook/ Shantirbazar/ Belonia/ Sabroom/ Dharmanagar/ Kanchanpur/ Panisagar/ Kumarghat/ Kailashahar/ Kamalpur/ Ambassa/ Longtra Valley/ Gandacherra.
14. CDPO nearest to Sub-division HQ [Sadar/ Mohanpur/ Jirania/ Khowai/ Teliamura/ Bishalghar/ Jampuijala/ Sonamura/ Udaipur/ Amarpur/ Karbook/ Shantirbazar/ Belonia/ Sabroom/ Dharmanagar/ Kanchanpur/ Panisagar/ Kumarghat/ Kailashahar/ Kamalpur/ Ambassa/ Longtra Valley/ Gandacherra].

Copy for information to:-

1. The Director of Health Services, Government of Tripura.
2. The Director of Family Welfare & P.M., Government of Tripura.
3. The Director, School Education, Government of Tripura.
4. The Director, Social Welfare & Social Education, Government of Tripura.
5. The Chief Medical Officer, West/ Khowai/ Sepahijala/ Gomati/ South/ North/ Unakoti/ Dhalai for information and necessary action.

Copy also to:-

1. District Magistrate & Collector, West/ Khowai/ Sepahijala/ Gomati/ South/ North/ Unakoti/ Dhalai.
2. PS to the Secretary, Health & Family Welfare & Mission Director, NRHM, Government of Tripura.

Copy also forwarded to:-

1. PS to the Hon'ble Minister of Health & Family Welfare, Government of Tripura
2. PS to the Chief Secretary, Government of Tripura.
3. PS to the Principal Secretary, School Education, Government of Tripura.
4. PS to the Principal Secretary, SW & SE, Government of Tripura.

*Under Secretary*  
Under Secretary  
Government of Tripura