

**Government of Tripura  
State Health and Family Welfare Society  
SIHFW Building, Palace Compound, Agartala-TRIPURA**

No.F.3(5-3623)FWPM/SHFWS/Pub.C-RRM-NE/2018

**Date: 02/07/2018**

**SHORT NOTICE INVITING TENDER**

Quotation in sealed cover are hereby invited by the Mission Director, NHM, Govt. of Tripura , Agartala from experienced, resourceful, bonafide licensed Advertisement Agency or their authorised decorator /firm / person for event management and supply of **Different IEC materials under NHM for Regional Review Meeting cum workshop for all eight NE States** at Agartala will be held on 12<sup>th</sup> & 13<sup>th</sup> July,2018.. Detail description may be as follows:-

sl	Name of Work	Detailed	Quantity	Quoted rates including Tax & transportation
01	Event & Publicity Management	• Backdrop: Wooden frame, Star Flex fitting & fixing (4' lower part black marking.	01noX2days	
		• Flex fitting with shadow lamp through LED- Par can in Backdrop	10nos. X2days	
		• LED Screen(P3): Side wing LED Screen 10ftX8ft	02nos.X2days	
		• Platform for LED Screen Platform with Flex masking	02X3days	
		• Entry Gate (Pragna Bhawan) Box pillar 2 sides flex & 2 sides clutch (total 8side) – 10ft X 2.5ft.	02X2days	
		• Welcome Standee: Flex display in front of Pragna Bhawan Hall no-01 in front of staircase. 8ftX4ft	01 X2days	
		• Welcome Standee: Flex display in front of Hotels (Ginger, Sonartari- Guest house) / State Guest House. 6ftX3ft.	03X2days	
		• Printing of Flex: for “May I Help You”, Reception desk & fitting as per need.	04X2days	Per sq.ft rate
		• Colourful Flag-in the premises of Pragna Bhawan.	100nos.x2days	
		• Hoarding: Flex Printing for Hoardings in different places (as per size) with fixation at 1) Airport Road- 20ftX10ft 2) Gurkhabasti Traffic Point -.10ft.X6ft. 3) In front of Directorate of Urban Development and ARDD building. -20ft.X10ft.	03 X 2days	
		• Podium standee (sun board with eco solvent print) 4ftX 3ft	02X2days	
		• Platform: Seating arrangement for welcome song.	01no.	Per sq.ft rate
• Carpeting in the entrance before the Hall no-01	As per need	Per sq.ft.		
• Adhesive sticker for pasting in Folder, Pad as per requirement	200nos. each			

The last date of receipt of the tender is up to 16:00 hours on **05/07/2018**.The quotations are likely to be opened on **05/07/2018** at 17:00 hours, if possible. Separate bidder may be identified according to lowest quotationer. Quantity may be increased or decreased as per requirement, if required.

The Earnest Money Deposit (EMD) to an amount of **Rs.2,000/- (Rupees Two thousand)** only shall be furnished in one of the following form in favour of State Health & Family Welfare Society, Tripura :  
Account payee demand draft / Fixed Deposit / Bankers Cheque

- The EMD will be released after validity period of contract in case of successful tenderer and that of unsuccessful tenderer, will be released after finalization of tender. **(Not applicable to CPSEs and SPSUs).**

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- Payment of successful lowest bidder shall be made on bill basis only after completion of supply of the item as ordered for. No advance payment shall be made under any circumstances.
- The SNIT will remain valid up to 01(one) year from the date of acceptance.
- No over writing would be accepted. Rate should be quoted in Indian currency only.
- Approximate requirement is incorporated in the table above which are likely to be increased or decreased as per actual requirement and supply order may be placed in parts or fully as per discretion of the SH&FWS.
- Quotaioner/ Tenderer should submit the following documents with self attested:-
  - a. Photocopy of Valid Trade Licence or renewal certificate issued by appropriate authority or Department.
  - b. Photocopy of PAN card of owner or Firm.
  - c. Proof of GST Registration certificate
- Failure to supply standard quality item by the quotationer will render him/her disqualified for future supply / tender.
- State Health & Family Welfare Society, Tripura, reserves the right to accept or reject any tender without assigning any reason thereof and tender/ SNIT may be accepted or rejected in part or in whole.
- Total work / event management will be completed before the Programme i.e. within 11/07/2018 after finalization of design the office of the State Health and FW Society, Tripura, Palace Compound, Agartala.

Mission Director  
National Health Mission  
Government of Tripura

**Notice Board of SIHFW Building, Palace Compound, Agartala for display.**