

No.F.30 (17-20)-Tender/Quotation/DHFWS/CMO/KHW/2018/Vol-I / 6626-30
Government of Tripura
District Health & Family Welfare Society
Office of the Chief Medical Officer
Khowai Tripura

Dated 03/11/2020

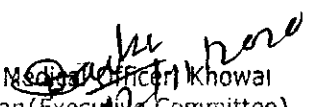
Notice Inviting Tender (NIT)

Sealed Tender/Quotation are invited by the undersigned from registered Shops / Enterprises / Agencies / Co-operative Societies of Tripura for supply of Computer, Laptop, Projector etc. for use in the the office of the District Health & Family Welfare Society, Khowai District, Tripura and the tender period will be valid for a period of one year. Details terms & conditions and list of the items are available in the office website : tripuranrhm.gov.in or <https://khowai.nic.in>

The sealed quotations will be received at the office of the undersigned up to **3.30 P.M. 09/11/2020** by hand / Registered Post only and will be opened on **10/11/2020 at 03:00 P.M, if possible**, in the office of the undersigned. The undersigned will not be responsible for any postal delay.

GENERAL TERMS AND CONDITIONS

1. Tenders will be received by Speed Post/Registered Post/Courier Services/ person in sealed covers addressed to Executive Secretary, District Health & Family Welfare Society Tripura (Chief Medical Officer , Khowai District , Dhalabil Tripura up to 15: 30 hrs on 07/11/2020. DHFWS, Khowai will not be responsible for any postal delay. Applicants are requested to provide detailed address along with Pin Code, Phone No, and e-mail id for communication.
2. On the top left side corner of the sealed tender shall bear the words "Tender for Computer, Laptop and Projector under DH&FWS, Khowai" with date of submission, name and address of the Tenderers. Tenderers or their representative may remain present at the time of opening of the tenders.
3. The interested bidders shall submit the bids in 2 parts, namely "Technical Bid" and "Financial Bid". The two bids should be put in two separate sealed envelopes including name of the bidder & title of the tender, indicating on the cover as "technical bid" and "financial bid". The two envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid" shall contain all details regarding the tender offered by the bidder, compliance of terms and conditions, submission of documents etc. In other words, everything except the rate offered. The "Financial Bid" shall contain only the rate offered by the bidder. While processing the bids, the technical bids will be opened first and eligible bidders meeting all desired requirements/documents will be short listed. Thereafter, financial bids of only shortlisted bidders will be opened for consideration.
4. Tender will remain valid up to 01 (one) year from the date of acceptance. District Health & Family Welfare Society, Khowai reserves the right to extend the rate for further years for the approved supplier or the same may be cancelled at any time even after finalization of bid after giving one month prior notice.
5. The undersigned reserves the right to cancel or accept the order at any time without assigning any reason and the owner shall have no right to claim any compensation for such cancellation.
6. The Rate should be typed and quoted both in figure and word clearly in Indian Currency and no over writing will be entertained.
7. Income Tax/other tax shall be deducted from the bill as per guidelines of the Government, as may be applicable from time to time.
8. Payment shall be made on monthly basis only after submitting of bill along with attachment of supply order.
9. No advance payment shall be made under any circumstances.
10. EMD for Rs.5,000/- (Five Thousand) only in the form of Crossed checked drawn in favour of Executive Secretary, DHFWS, Khowai is to be submitted along with the bid.
11. The tender documents with terms & conditions also may be downloaded from website: <https://tripuranrhm.gov.in> or <https://khowai.nic.in>


Chief Medical Officer, Khowai
Chairman (Executive Committee)
District Health & Family Welfare Society,
Khowai Tripura.

14. The following self certified / self attested documents should be submitted along with the Tender. All the papers submitted with the tender are to be self certified/self attested. It may be noted that documents that are not required should not be submitted along with the tender to avoid delay in processing of the tenders.

- i) Up to date Tax Clearance Certificate.
- ii) Income tax return of last three financial years.
- iii) GST Registration Certificate.
- iv) Bank Account Details.
- v) PAN Card.
- vi) Up to date valid Trade License
- ix) Valid registration of Co-operative Societies in case of Society/Public Sector Undertakings.

(Signature)
02/11/2020

(Dr Nirmal Sarkar)
Chairman (Executive committee)
District Health & Family Welfare Society
Chief Medical Officer, Khowai
Khowai Tripura

Copy to:-

1. FCLC, DH&FWS, Khowai for information and necessary action to upload the notices on NHM state portal. (<http://tripuranrhm.gov.in>). or District Administration portal (<https://khowai.nic.in>)

(Signature)
02/11/2020

(Dr Nirmal Sarkar)
Chairman (Executive committee)
District Health & Family Welfare Society
Chief Medical Officer, Khowai
Khowai Tripura

Annexure (Food items and catering services): A

Specification of the Laptop, Desktop and Projector

Sl No	Laptop Specification	Qty	Rate (In Rs)
1.	Processor-Intel core i3/i5 (latest generation) Ram-4GB (DDR-4/3) HDD-1 TB. OS-windows 10 (inbuilt and original) System type:- 64 bit Screen size 15.6 inch Graphics-2GB (OPTIONAL) Laptop Bag NB:-Preference will be given HP/LENOVO/DELL OR Equivalent Brand	1 No	
	Projector Specification		
2.	Lens- F=2.8, f=7.26 mm (approx) Lamp-4000 to 6000 hour (Min-Max) Native resolution – 800 x 600 or above, Brightness- 3000 ANS1 Lumons(min), refresh rate- H-15.3 to 91.1KHZ V-24 to 85 HZ, input video Connector – HDM1 NB:- Preference will be given Epson/Dell/Sony or Equivalent Brand	1 No	
	Pen drive Specification		
3.	Storage Device/Pen-drive (16 GB) (HP/Sandisk)	1 No	
4.	Storage Device/Pen-drive (32 GB) (HP/Sandisk)	1 No	
5.	Storage Device/Pen-drive (64 GB) (HP/Sandisk)	1 No	
6.	Storage Device/Pen-drive (128 GB) (HP/Sandisk)	1 No	
	Printer Specification		
7.	HP LaserJet M1005 MFP with Cartidge (Print, Scan, Copy from a single Compact device)	1 No	
8.	HP Laser jet 1020 Plus Printer with Cartidge	1 No	
9.	HP LaserJet Pro P1108 Printer with Cartidge	1 No	
	Desktop Specification		
10.	Processor-Intel core i3 (latest generation) Ram-4GB (DDR-4/3) HDD-1 TB. OS-windows 10 (inbuilt and original) System type:- 64 bit Monitor 19 Inch or above Standard Keyboard & Mouse 600 VA UPS NB:-Preference will be given HP/LENOVO/DELL OR Equivalent Brand.	1 No	

Banku
02/11/2020

Chief Medical Officer, Khowai
Chairman (Executive Committee)
District Health & Family Welfare Society,
Khowai Tripura.

Undertaking to be submitted by the tenderer

Tender Name: No.F.37(17-20)-Tender/Quotation/DHFWS/CMO/Khw/2018/Vol-I **Date:** / /2020

For supply of _____

Sir,
I/We/Shri/Smt....., on behalf of Shops Enterprises / Agencies / Co-operative Societies having registered office at....., do hereby declare that I/we have gone through the terms and conditions mentioned for the above and undertaken to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of 01(one) year from the date of award of contract to me/us.

2. I/We undersigned hereby bind myself/ourselves to the Office ofto supply The rates quoted by me/us for the items tendered for are specified against each.
3. I/We hereby undertake to pay the penalty as per the terms and conditions of the contract for delayed supply of the ordered items.
4. I/We agree to accept the amount of the bill to be paid by the purchaser after completion of all formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid; the amount so found shall be refunded by me/us.
5. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
6. I/We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.

SIGNATURE :
.....

NAME & DESIGNATION :
.....

DATE :
.....

NAME & ADDRESS OF THE BIDDER:
.....

List of documents submitted should be given in a separate sheet as per following Performa:

Sl.no	List of documents	Page no
01	Up to date Tax Clearance Certificate.	
02	Income tax return of last three financial year.	
03	GST Registration Certificate.	
04	Bank Account Details.	
05	PAN Card.	
06	Up to date valid Trade License	
07	Valid registration of Co-operative Societies in case of Society/Public Sector Undertakings	
08	An undertaking for acceptance of Terms and condition of the NIT as per Annexure-	

* Attach separate sheets if the space is found insufficient in respect of these items.

SIGNATURE :
.....

NAME & DESIGNATION :
.....

DATE :
.....

NAME & ADDRESS OF THE BIDDER:
.....