

No.F.3 (5-3194) FWPM/SHFWS/Canteen/2016
Government of Tripura
State Health & Family Welfare Society
O/o Mission Director (NHM)
Palace Compound, Agartala-799006

Dated:- 12 / 08 /2021

NOTICE INVITING TENDER (NIT)

Tenders in sealed covers are hereby invited by Mission Director, National Health Mission (NHM), Tripura on behalf of the State Health & Family Welfare Society (SH&FWS), Palace compound, Agartala from the resourceful, experienced, reliable persons/ firm /Caterer for Office Canteen at office of the Mission Director, NHM, Palace Compound, Agartala. The last date of receipt of the tender is upto 15:00 hrs on 31/08/2021 The tenders are likely to be opened on 02/09/2021 at 15:00 hrs, if possible. The details of the tender may be had from the O/o. the State Health & Family Welfare Society, Tripura, 1st floor of SIHFW building, Palace Compound, Agartala-799001 or may be downloaded free of cost from the website (www.tripuranrhm.gov.in).


[Dr. Siddhrath Shiv Jaiswal, IAS]
Mission Director, NHM
Government of Tripura

Government of Tripura
State Health & Family Welfare Society
O/o Mission Director (NHM)
Palace Compound, Agartala-799001
No.F.3 (5-3194) FWPM/SHFWS/Canteen/2016

Dated:- 14/08/2021

NOTICE INVITING TENDER (NIT)

Tenders in sealed covers are hereby invited by Mission Director, National Health Mission (NHM), Tripura on behalf of the State Health & Family Welfare Society (SH&FWS), Palace compound, Agartala from the resourceful, experienced, reliable persons/ firm /Caterer **for Office Canteen** at office of the Mission Director, NHM, Palace Compound, Agartala. The last date of receipt of the tender is upto **15:00 hrs on 31/08/2021** The tenders are likely to be opened on **02/09/2021 at 15:00 hrs**, if possible. The details of the tender may be had from the O/o. the **State Health & Family Welfare Society**, Tripura, 1st floor of SIHFW building, Palace Compound, Agartala-799001 or may be downloaded free of cost from the website (www.tripuranrh.gov.in).

GENERAL TERMS AND CONDITIONS

1. Tenders will be received by Speed Post/Registered Post/Courier Services/ person/by hand in sealed covers addressed to Member Secretary (SH&FWS), Tripura, 1st floor of SIHFW building, Palace Compound, Agartala-799001 up to 15:00 hrs on .08.2021. SH&FWS will not be responsible for any postal delay. All bidders are requested to provide detailed address along with Pin Code, Phone, Fax Numbers and e-mail id for easier communication.
2. On the top left side corner of the sealed tender shall bear the words " Tender for Office Canteen of Office of the Mission Director, National Health Mission, Palace Compound Agartala" with enquiry number and date, due date of submission and name and address of the bidder. The bidders or their representative may remain present at the time of opening of the tenders.
3. The following self certificate/self attested documents should be submitted along with the Tender for eligible in Technical BID. All the papers submitted with the tender are to be self certified/self attested. **It may be noted that documents that are not required should not be submitted along with the tender to avoid delay in processing the tenders.**
 - i) Up to date food license(FSSAI) and trade license certificate thereof.
 - ii) PAN Card.
 - iii) Up to date GST Registration.
 - iv) Relevant experience certificate (if any).
 - v) Demand Draft drawn from any scheduled Nationalized Bank for an amount of Rs.10,000/- (Rupees ten thousand) only in favour of **State Health & Family Welfare Society, Tripura** is to be submitted along with the tender document as **Earnest Money Deposit (EMD)** which will be treated as a part of **Security Money** and will be released after validity period of canteen in case of successful bidder and that of unsuccessful bidder EMD will be released after finalization of tender.
4. The interested bidders shall submit the bids in 2 parts, namely "Technical Bid" and "Financial Bid". The two bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The two envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid" shall contain all details regarding the tender offered by the bidder, compliance of terms and conditions, submission of documents etc. In other words, everything except the rate offered. The "Financial Bid" shall contain only the rate

offered by the bidder. While processing the bids, the technical bids will be opened first and eligible bidders meeting requirement will be short listed. Thereafter, financial bids of only shortlisted bidders will be opened for consideration.

5. A pre-bid meeting will be held on **15:00 hrs of 24/08 /2021** at the chamber of Member Secretary, SH&FWS, O/o the Mission Director (NHM), Palace Compound, Agartala.
6. **The successful bidder will have to enter into an agreement for the canteen with Mission Director, NHM, and Tripura before taking over the charge of the canteen.**
7. After issuing of order to the successful bidder the canteen should be started within 15 (fifteen) days from the date of issuance of the said order.
8. In case of failure of the successful bidder to execute order within time allowed, the Security Deposit will be forfeited in full.
9. The proposed Office canteen would be restricted for officials/staffs, office visitors and not for general public.
10. **The canteen must be execute office orders for supplying the ordered foods on bill basis. After execution of supply canteen must be submit bill as per work order.**
11. The canteen must be open from 10 AM to 6 PM on all working days. As per requirement canteen may be open in holidays also, if needed for officials.
12. A rate chart with available items should be displayed.
13. The selected firm / bidder has to ensure hygienic, high quality food & beverages at the rates fixed.
14. A committee would be formed by the Member Secretary, SH&FWS to monitor the quality of the service the canteen and its views will be binding on the selected firm.
15. The food and beverages should be served in clean utensils, Crockeries & cutleries are to be provided by the selected firm.
16. The successful bidder shall bear the electricity charge of the canteen on monthly basis.
17. All required equipments such as cooking gas, utensil & good looking chair & table etc. provided by the bidder for proper sitting arrangement within canteen.
18. The tender will remain valid up to 01 (one) year from the date of acceptance. State Health & Family Welfare Society reserves the right to extend the rate for 1 (one) more year subject to satisfaction of the authority.
19. Those who are in position to accept all the terms & conditions of the SNIT only they may participate in it.
20. **The bidder who will offer highest in excess of Rs-2,500/- (rupees two thousand five hundred) only per month for Office Canteen-said bidder may be awarded the job subject to fulfillment of all other terms and conditions.**

The bidder should submit the rate as per following format:

Sl no	Basic rate for Office Canteen (Rs)	Rate (Rs) quoted by bidder in excess of basic rate i.e in excess of Rs-2500/-	Total amount (Rs) to be paid by bidder monthly for Office canteen (C=A+B)
	(A)	(B)	
1.	2500/-		

21. The successful bidder shall provide the following items as per the rate mentioned bellow.

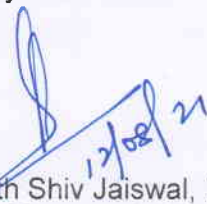
SI no	Name of items	Fixed rate (Rs)
1.	One cup tea (100 ml minimum) General/ Lemon/ Liquor	Rs-5/-
2.	One Cup coffee (100 ml minimum)	Rs-10/-
3.	Biscuits (Branded)	MRP
4.	Packet Caket (Britania/monginis/other brands)	MRP
5.	Cold Drinks (300 ml, 600 ml or 1 ltr)	MRP
6.	Mineral water (500 ml/1 & 2 ltr)	MRP
7.	One Egg omelet	Rs-12/-
8.	Three luchies/puris (50 grams each minimum) & Vegetable/motor daal (150 gram minimum)	Rs-20/-
9.	Two atta roti (70 gm each minimum) & vegetable/motor daal (125 gm minimum)	Rs-15/-
10.	Different types of Vegetable noodles (Chowmein)(200 gm. Minimum)	Rs-30/-
11.	Egg noodles (Chowmein)(200 gm. Minimum)	Rs-40/-
12.	Chicken noodles (Chowmein)(200 gm. Minimum)	Rs-50/-
13.	Vegetable biryani (200 gm. Minimum)	Rs-40/-
14.	Egg biryani (200 gm. Minimum)	Rs-50/-
15.	Chicken biryani (200 gm. Minimum with 2 pcs chicken)	Rs-80/-
16.	Egg Roll (125 gm. Minimum)	Rs-35/-
17.	Chicken Roll (125 gm. Minimum)	Rs-40/-
18.	Vegetable Roll (125 gm. Minimum)	Rs-30/-
19.	Kachuri	Rs-10/-
20.	Singara/ Chop (Veg) (70 gm minimum)	Rs-10/-
21.	Nimki (Standard Size)	Rs-7/-
22.	Cutlet vegetables (70 gm minimum)	Rs-15/-
23.	Chicken Cutlet (70 gm minimum)	Rs-20/-
24.	Boil Cake (standard size)	Rs-15/-
25.	Gulab Jamun (standard size)	Rs-10/-
26.	Rosa golla (standard size)	Rs-10/-
27.	Samosa (100 gm)	Rs. 10/-
28.	Kaju Fry (250 gms)	Rs-300/-
29.	Ice cream (Vadilal or Quality Walls)	MRP
30.	Milk sweet Lassi (250 ml)	Rs-25/-
31.	Fruit juice/Chicken/ veg Soup (200 ml)	Rs- 40/-

Besides the above mentioned items the following items are also to be supplied at the rates mentioned below for the Office Canteen exclusively:

SI no	Name of items	Fixed rate (Rs)
1.	Egg Meal: Rice (100 gm Raw minimum), Mushor/mug Dal (150 ml minimum), Potato chips (25 gm minimum)/ beguni (2 pieces), Mixed Vegetable (100 gm minimum), Egg (01 piece) with curry (100 ml minimum), pickles (10gm minimum), papad (one piece)	Rs-45/-
2.	Fish Meal: Rice (100 gm Raw minimum), Mushor/mug Dal (150 ml minimum), Potato chips (25 gm minimum)/ beguni (2 pieces), Mixed Vegetable (100 gm minimum), Fresh Fish Rui / Katla (60 gm minimum) with curry (100 ml minimum), pickles (10gm minimum), papad (one piece)	Rs-60/-
3.	Meat (Chicken) Meal: Rice (100 gm Raw minimum), Mushor/mug Dal (150 ml minimum), Potato chips (25 gm minimum)/ beguni (2 pieces), Mixed Vegetable (100 gm minimum), Fresh chicken (100 gm minimum) with curry (100 ml minimum), pickles (10gm minimum), papad (one piece)	Rs-70/-

4.	Vegetable Meal: Rice (100 gm Raw minimum), Mushor/mug Dal (150 ml minimum), Potato chips (25 gm minimum)/ beguni (2 pieces), Mixed Vegetable (100 gm minimum), Paneer/Soyabin/Rajma (100 gm minimum), pickles (10gm minimum), papad (one piece)	Rs-35/-
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22. Any enhancement of rate within the validity period of contract will not be considered
23. Any default or breach of contract and non-execution of supply order shall lead to forfeiture of earnest money/security money deposit of the successful tenderers beside to such action as may be considered appropriate by the State Health & Family Welfare Society (SH&FWS), Tripura including black listing/delisting the tenderers for future supply.
24. There should be remained arrangement of adequate supply of safe drinking water in the canteen.
25. The SH&FWS, Tripura, Agartala reserves the right to accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in part or in whole.
26. In case of legal dispute, the jurisdiction will be the High Court of Tripura.
27. In case of non-compliance of any terms & conditions during any time of operation, the State Health & Family Welfare Society (SH&FWS), Tripura reserves the right to unilaterally terminate the contract by giving a notice of 15 (fifteen) days which will lead to the forfeiture of the security money.
28. On successful completion of the contract period, the security deposit will be released.
29. All the documents submitted along with the tender should be duly signed by the authorized person.
30. Clarification if any may be had from the O/o. The Mission Director, NHM, Tripura. Telephone no. 0381-2324081 during 11 AM- 5 PM in any working day.


 [Dr. Siddharth Shiv Jaiswal, IAS]
 Mission Director, NHM
 Government of Tripura

Copy To:-

1. Sri Biswajit Choudhury, Technical Officer for uploading on the website.
2. IEC Section, SHFWS, Tripura for publish in the newspaper.